



# ACADEMIC AUDIT REPORT

## 2024-25

### BIJNI COLLEGE



PREPARED & SUBMITTED  
BY

ACADEMIC AUDIT COMMITTEE

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## 1.0. INTRODUCTION

The Academic Audit of Bijni College for the session 2024–25 has been conducted under the supervision of the **Internal Quality Assurance Cell (IQAC)** as part of the college’s continuous quality enhancement initiatives. Academic auditing is a systematic process of reviewing academic and administrative practices with the objective of ensuring accountability, maintaining standards, and fostering a culture of excellence in higher education.

The report serves not only as a record of academic performance but also as a guiding framework for enhancing institutional effectiveness. It highlights the strengths of the college, acknowledges the challenges, and offers recommendations for sustaining and improving quality. Thus, the Academic Audit Report 2024–25 is both a self-assessment document and a roadmap for future academic growth of Bijni College.

### 1.1. Objectives

- i. To review the academic practices of the college and to ensure accountability and transparency in academic and administrative.
- ii. To assess student enrolment, attendance, progression, and achievements, thereby identifying strengths and areas requiring support.
- iii. To evaluate the effectiveness of ICT-enabled teaching, innovative practices, and student support services in enhancing the learning experience.
- iv. To examine research, extension, and consultancy activities undertaken by the faculty and departments during the academic year.
- v. To document best practices, departmental initiatives, and outreach programmes contributing to institutional development.
- vi. To conduct a SWOT analysis (Strengths, Weaknesses, Opportunities, Challenges) of academic functioning and suggest measures for improvement.

## 1.2. Academic Audit Committee

- CONVENER** : **Sabita Ray**, Vice-Principal & Convenor of Academic Cell,  
Bijni College
- MEMBERS** : **Lipika Dey Dutta**, Assistant Professor, Department of Zoology,  
Bijni College
- : **Dr. Kusum Brahma**, Assistant Professor, Department of Education,  
Bijni College
- : **Dr. Umananda Basumatary**, Assistant Professor, HoD. Department  
of History, Bijni College
- : **Abhijit Ray**, Assistant Professor, Department of Political Science,  
Bijni College.

## 1.3. Profile of Bijni College

Bijni College is located in Bijni town of Chirang district, Assam, along the Indo-Bhutan border. Bijni was named after Koch King Chandra Narayan (Bijit Narayan), who founded the Bijni Kingdom in 1617, the area later fell into socio-economic backwardness after the abolition of the Zamindari system. Being largely rural and inhabited by SC, ST, and OBC communities, the region lacked higher education facilities.

To address this, local visionaries established Bijni College on 21st July 1969 (the day man landed on the moon). It began as Bijni Tutorial College with the Arts stream, six lecturers, and 76 students. Over time, it grew steadily shifting to its own campus in 1971, receiving affiliation in 1975, inclusion under UGC in 1980, and provincialization in 2005. The Science stream was introduced in 1994 and provincialized in 2013.

Today, the college offers Arts (9 subjects) and Science (5 subjects) with honours, along with PG courses in Assamese, Bodo and English, distance learning under KKHSOU, and skill-based vocational programs. It also collaborated with reputed institutions in DBT projects.

With a strong presence of girl students, representation from all communities, and even students from Bhutan, the college has a vibrant academic and cultural life. Its well-equipped library, hostels, sports

facilities, green campus, and active societies ensure a healthy learning environment. Accredited 'B' grade by NAAC, the college continues to foster education and growth in the region.

#### **1.4.Vision**

Our vision is to develop a dynamic community of lifelong learners and leaders by understanding the aspiration, potential, and capabilities of students from this locality. The institution visualizes in empowerment of student with knowledge and skills imbibed with strong values to take challenge in a changing global society.

#### **1.5. Mission**

- i. The institution desires to promote learning by the students and faculty to achieve excellence in education.
- ii. The institution encourages and participates in efforts directed toward study of current issues relating to improvement in quality of students.
- iii. The institution intends to build a competitive academic infrastructure to cope with the modern-day world.
- iv. The institution believes that no talent in this region is allowed to go to waste and this college is a platform for sharing of ideas and pooling of knowledge resources.

#### **1.6. Programme Offered**

##### **Subjects offered in Four Year Under Graduate Programme**

- |                       |                 |                |             |
|-----------------------|-----------------|----------------|-------------|
| 1. Assamese           | 2. Bengali      | 3. Bodo        | 4. Botany   |
| 5. Chemistry          | 6. Economics    | 7. Education   | 8. English  |
| 9. History            | 10. Mathematics | 11. Philosophy | 12. Physics |
| 13. Political Science | 14. Zoology     |                |             |

**Intake capacity of Major and Minor**

<b>Name of Departments</b>	<b>Seats in Major</b>	<b>Seats in Minor</b>
Assamese	80	105
Bengali	60	100
Bodo	80	150
Botany	50	100
Chemistry	40	80
Economics	70	100
Education	70	150
English	70	105
History	70	120
Mathematics	40	80
Philosophy	70	150
Physics	40	100
Political Science	70	150
Zoology	50	100

### **Subjects offered in Post Graduate Programme**

- Assamese
- English
- Bodo

### **Total Seats available in the College (Per Semester)**

#### **Intact Capacity Per Semester**

##### **FYUGP (Four Year Under Graduate Programme)**

- Major – 860
- Minor – 1590

#### **Intact Capacity in Classes PG Programmes**

- Assamese – 30
- English – 25
- Bodo – 40

#### **Student Admitted**

Total Number of Students Enrolled: 1879

Total Number of Faculty: 63

Ratio: 1:30

## **2.0. AUDIT METHODOLOGY**

The audit was conducted in a systematic manner to ensure transparency and accuracy. At first, proper planning was done and necessary information was collected from records, faculty, and students. The collected data was verified and analysed to identify strengths and areas for improvement. A report was then prepared with recommendations, and follow-up actions were suggested for continuous quality enhancement.

### 3.0. GENERAL OBSERVATIONS

Category	Facility / Cell	Details / Purpose
<b>1. LIBRARY &amp; LEARNING RESOURCES</b>	Library	35,885 books, 195,809 e-books, 6,793 e-journals; encyclopaedias; separate reading spaces; computers for e-resources; OPAC & RFID; on-campus Wi-Fi.
	Books & Periodicals	Newspapers: Asomiya Pratidin, Amar Asom, Assam Tribune, The Telegraph, Times of India, The Hindu, Bodosa, The Sentinel, Employment News. Magazines: Prantik, Desh, India Today, Gorioshi, Frontline, Dream, The Bodoland, Outlooks, Sport Star, Career Magazines. Journals: Current Science, Resonance, Economic & Political Weekly, University News, Indian Literature, Yojana, Journal of Biosciences, Pramana, Journal of Physics, Journal of English Language Teaching, Journal of Education, Journal of Chemical Science, Astrophysics & Astronomy, International Journal of Physical Education, Sports & Management, Aitiya: The Heritage, NLIST E-journals & Books.
	Book Bank	3,662 textbooks provided to poor & meritorious students for an academic session.
	Students' Aid Fund	Financial assistance to deserving students; selection by committee evaluation.
	Associations	Asomiya Sahitya Chora, Forum for English Studies, Economic Association, Political Science Forum, Buranje Sabha, Bodo Literacy Society, Philosophical Forum,



		Education Association, Eco Club, Alumni Association, Cultural Forum, Environment & Climate Cell.
	Alumni Association	Registered alumni body contributing to college development.
	Parent Teachers' Association	Active PTA & Parents Committee for student and college progress.
	Publications	Annual Magazine (Students' Union), <i>Pratibha</i> , <i>Anwasha</i> , <i>Economic View</i> , <i>Quanta</i> , E-newsletters (IQAC & departments).
	Digital Facilities	ICT-equipped classrooms, Smart Classroom, Library Wi-Fi, Digital Library, OPAC, Computer Lab for e-resources, Plagiarism Test Facility, RFID.
	Co-curricular & Extra-curricular Activities	Games, sports, drama, fine arts, literary & cultural activities, debates, symposiums.
	Games & Sports	Football, Volleyball, Cricket, Basketball, Badminton, Carom, Chess, Athletics; participation in inter-college tournaments.
	KKHSOU Study Centre	Offers B.A. and M.A. (Assamese, English, Political Science); counselling and liaison with the university.
<b>2. Support Services for Students</b>	Internal Complaints Committee (ICC)	Addresses gender discrimination & misconduct; ensures dignity and safety of women staff and students.
	Anti-Sexual Harassment Cell	Resolves complaints of sexual harassment.
	Students' Grievance & Redressal Cell	Handles student grievances on campus; chaired by Principal.

	Anti-Ragging Cell	Acts against ragging incidents as per UGC/Court directions.
	Career Guidance & Employment Cell	Organizes career development programs.
	National Service Scheme (NSS)	Develops leadership & social responsibility; conducts extension/outreach programs.
	Women Empowerment Cell	Sensitizes college community on women's issues.
	Students Feedback Cell	Collects and analyses feedback for teacher performance improvement.
	Sports & Extra-Curricular Activity Cell	Organizes and promotes sports and extra-curricular events.
	Swachh Campus Initiative Cell	Promotes hygiene, cleanliness, waste management, and recycling.
	Eco Club	Promotes environmental health and sustainability; top 3 Eco Club in Assam (2022).
	College Environment & Climate Cell	Creates awareness on environmental degradation & climate change; student ambassadors.
	Mentoring Cell	Provides academic and career guidance through individual & group mentoring.
<b>3. Facilities for Students</b>	Computer Laboratory	Five ICT labs; training in MS-Office, Notepad, Calculator, Web Designing (HTML5 & CSS3), practical & research skills.
	Hostel	Women's Hostel (30 seats) including SC Girls (22 seats); ST Boys' Hostel (20 seats).
	Canteen	Separate staff & student canteens; hygiene and quality monitored.

	Gymnasium	Fully-equipped gym for boys & girls.
	College Auditorium	Named after Late Birendra Giri Basumatary; hosts academic, administrative & cultural events.
	Parking Space	Bicycle, motorcycle & car parking for students and staff.
	Playground	Outdoor games like Football, cricket, basketball court, badminton etc.
	Conference Hall	Hi-tech with video conferencing facility.
	Seminar Hall	Well-furnished hall for academic events.
	Language Laboratory	Equipped to improve language skills.
	Open Stage	Open-air stage for cultural activities.
	Botanical Garden	Green space for environmental awareness and learning.

#### 4. CASTE-WISE ENROLLMENT REPORT (2024–25)

##### 1. Arts Stream

##### First Semester (2024–25)

Caste	Male	Female	Total
ST	159	187	346
SC	39	43	82
OBC	74	71	145
GEN	60	74	134
<b>Total</b>	<b>332</b>	<b>375</b>	<b>707</b>

**Third Semester (2024-25)**

Caste	Male	Female	Total
ST	71	133	204
SC	32	53	85
OBC	43	92	135
GEN	28	43	71
<b>Total</b>	<b>174</b>	<b>321</b>	<b>495</b>

**Fifth Semester (2024–25)**

Caste	Male	Female	Total
ST	48	107	155
SC	22	38	60
OBC	40	99	139
GEN	28	51	79
<b>Total</b>	<b>138</b>	<b>295</b>	<b>433</b>

**2. SCIENCE STREAM****First Semester (2024–25)**

Caste	Male	Female	Total
ST	21	22	43
SC	4	4	8
OBC	10	6	16
GEN	31	24	55
<b>Grand Total (1st Sem)</b>	<b>66</b>	<b>56</b>	<b>122</b>

### Third Semester (2024–25)

Caste	Male	Female	Total
ST	19	11	30
SC	5	4	9
OBC	8	5	13
GEN	11	8	19
Grand Total	43	28	71

### Fifth Semester (2024–25)

Caste	Male	Female	Total
ST	10	10	20
SC	6	1	7
OBC	6	2	8
GEN	9	5	14
Grand Total	31	18	49

### Consolidated Enrolment (Arts + Science, 2024–25)

Stream	Male	Female	Total
Arts	644	991	1635
Science	140	102	242
Grand Total	784	1093	1877

### Key Observations (2024–25):

- Overall Enrolment:** 1879 students are enrolled in Arts and Science combined.
- Gender Ratio:** Female students (1094) outnumber male students (785), showing higher participation of women.
- Stream-Wise:**
  - Arts dominates with **1635 students (87%)**, while Science has **242 students (13%)**.
- Caste Distribution:**
  - ST students** form the largest group across both streams.

- OBC and General categories follow, with SC being comparatively lower in enrolment.
5. **Semester-Wise:** Enrolment gradually decreases from 1st semester to 5th semester, a common trend due to dropouts or migration to higher studies elsewhere

## 5. RESULT REPORT – B.A./B.SC. 6TH SEMESTER, 2024

### 1. Overall Pass Percentage

- Arts Stream – 62.12%
- Science Stream – 63.89%

### 2. Gender-Wise Performance

- |                   |                   |
|-------------------|-------------------|
| • <b>Arts:</b>    | • <b>Science:</b> |
| ○ Male – 56.96%   | ○ Male – 75.00%   |
| ○ Female – 64.32% | ○ Female – 55.00% |

### 3. Department-Wise Performance

#### Arts Stream

- |                       |                               |
|-----------------------|-------------------------------|
| 1) Assamese – 61.76%  | 6) History – 70.83%           |
| 2) Bodo – 50.00%      | 7) Philosophy – 61.70%        |
| 3) Economics – 62.07% | 8) Political Science – 40.43% |
| 4) Education – 56.00% | 9) General – 67.32%           |
| 5) English – 58.62%   |                               |

#### Science Stream

- |                         |                     |
|-------------------------|---------------------|
| 1) Botany – 55.55%      | 4) Physics – 50.00% |
| 2) Chemistry – 55.55%   | 5) Zoology – 55.00% |
| 3) Mathematics – 55.55% | 6) General – 50.00% |

### 4. Key Highlights

1. The overall pass rate is satisfactory (~62–64%) in both streams.

2. Arts stream: Highest performance in History (70.83%) and General Arts (67.32%). Lowest in Political Science (40.43%).
3. Science stream: Results are mostly around 50–56%. Physics (50%) and General Science (50%) are the weakest.
4. Gender gap: Female students outperform males in Arts, while male students dominate in Science.

#### 4.0. SPECIFIC OBSERVATIONS

The following analysis is based on the **seven key indicators of curriculum delivery** for all 14 departments of Bijni College:

##### 1. Curriculum Delivery

Particulars	Analysis
1) <b>Syllabus Allocation Mechanism</b>	All departments have a proper mechanism for allocating syllabus among faculty members. This ensures uniform coverage and reduces overlapping in teaching.
2) <b>Departmental Academic Calendar</b>	Each department prepares an academic calendar, which helps in systematic planning of lectures, exams, and departmental activities.
3) <b>Departmental Routine</b>	All departments maintain a departmental routine, which organizes teaching schedules and ensures smooth conduct of classes.
4) <b>Lesson Plan Maintained</b>	Every department maintains lesson plans. This reflects the faculty's preparedness and ensures that learning objectives are met systematically.
5) <b>Course Progress Review</b>	Periodic review of course progress is done by all departments. This facilitates timely identification of slow learners and helps implement remedial measures.
6) <b>Course Completion Audit</b>	All departments conduct course completion audits. This ensures that syllabus is completed as

	per the academic calendar and university guidelines.
<b>7) Student Feedback</b>	Student feedback is collected by all departments, which allows for monitoring teaching effectiveness and improving learning outcomes.

## Summary Analysis

- 1. Consistency Across Departments:** All 14 departments demonstrate full compliance (100%) in implementing curriculum delivery practices, reflecting strong institutional discipline and adherence to IQAC norms.
- 2. Structured Academic Planning:** With syllabus allocation, departmental routines, lesson plans, and academic calendars in place, the college ensures organized and timely delivery of the curriculum.
- 3. Monitoring and Evaluation:** Regular course progress reviews and course completion audits allow departments to identify learning gaps early and adopt remedial measures effectively.
- 4. Student-Centric Approach:** Collection of student feedback by all departments indicates a commitment to understanding learner needs and improving teaching quality.
- 5. Overall Conclusion:** Bijni College exhibits a high level of uniformity in curriculum delivery mechanisms across all departments, ensuring structured, monitored, and student-focused teaching and learning processes.

## 2. Class Mechanism and Teaching Practices

Mode	% / Status	Analysis
<b>1. Offline Classes</b>	50%	All departments conduct around 50% of their classes offline, maintaining traditional face-to-face interaction



		for effective learning.
<b>2. ICT Classes</b>	50%	Half of the classes incorporate ICT tools, such as presentations and smartboards, indicating a blend of digital and conventional teaching.
<b>3. Lecture/Seminar/Workshop</b>	Frequently	Departments regularly organize lectures, seminars, and workshops, enhancing knowledge dissemination and student engagement.
<b>4. Online Teaching (Mode &amp; %)</b>	Google Classroom, YouTube, WhatsApp	Online teaching complements offline classes, providing flexible learning resources and easy access to study materials.
<b>5. Google Classroom</b>	Yes	All departments actively use Google Classroom for assignment submissions, announcements, and

		supplementary learning material.
<b>6. Internal Assessment (Mode &amp; %)</b>	Sessional Exam 33%, Seminar/Presentation/Group Discussion/Home Assignment 33%, Attendance and Extra Curricular 33%	A comprehensive internal assessment system is maintained to evaluate academic performance fairly and holistically.
<b>7. Remedial Classes</b>	Lecture delivery, online material	Remedial classes are conducted for slow learners using both offline and online resources.
<b>8. Support for Weak Students</b>	10%	Departments provide targeted support to academically weak students, ensuring no learner is left behind.
<b>9. Tutorial Classes</b>	20%	Tutorial sessions are conducted to reinforce understanding, clarify doubts, and provide additional practice.
<b>10. Support for Socially Backward</b>	30%	Socially disadvantaged students are given special attention

		through mentoring and additional learning support.
<b>11. Support for Advanced Learners</b>	20%	Academically advanced students are provided with enrichment programs, peer-learning opportunities, and research exposure.
<b>12. Attendance Monitoring</b>	Yes	Attendance of all students is monitored meticulously to ensure class participation and engagement.

### Summary Analysis:

1. **Balanced Teaching Approach:** Bijni College adopts a blended mode of instruction—offline, online, and ICT-based—ensuring flexibility and effective learning.
2. **Comprehensive Student Assessment:** Internal assessment methods are diversified (exams, seminars, group work, attendance), reflecting a holistic evaluation system.
3. **Support for Diverse Learners:** Special provisions for weak, socially backward, and advanced students show a commitment to inclusive education.

4. **Digital Integration:** Active use of Google Classroom and recorded sessions facilitates continuous learning and accommodates absentee students.
5. **Conclusion:** The class mechanisms and teaching practices across all departments demonstrate structured, student-centric, and technology-integrated learning, aligning with the college's academic objectives.

### 3. Teachers' Profile

Particulars	Details	Analysis
1. Teacher–Student Ratio (Major/Minor/Others)	1:30	The teacher–student ratio indicates adequate faculty strength in major courses but slightly higher in minor/other courses, suggesting a need for additional support in high-enrollment streams.
2. Teacher's Class Diary	Yes	All faculty maintain class diaries, ensuring accountability, proper record-keeping, and effective monitoring of syllabus coverage.
3. Engagement in Corporate Life	Faculty are actively engaged in: • Bodo Sahitya Sabha • Assam Sahitya Sabha • ACTA • Governing Body of Bijni College • Life Member of ASTEC •	Teachers demonstrate strong engagement in academic, literary, scientific, social, and administrative spheres. This broad involvement

	UG Syllabus Committee, Bodoland University • Life Member of Zoology Society of Assam • Life Member of Science for Social Welfare NGO • Life Member of Natures Foster NGO • Various administrative works of the college	contributes to professional growth, institutional governance, and community service.
<b>4. Participation in FDPs/Seminars/Webinars</b>	Yes	Faculty actively participate in professional development programs, ensuring updated teaching methods and exposure to current academic trends.
<b>5. Faculty Publications</b>	48 Publications	High research output reflects a strong academic and scholarly culture within the departments, contributing to knowledge creation and departmental visibility.
<b>6. Results (Internal/University/Final)</b>	Internal: 47%, University: 47%, Final Pass-out: 25%	The results indicate moderate success, highlighting areas for remedial interventions

		and focused support for students.
<b>7. Result Analysis &amp; Strategy</b>	Yes	Departments conduct annual result analysis and implement strategies such as remedial classes, distribution of study materials, peer learning, and discussions of probable questions to improve performance.
<b>8. Students in Higher Education</b>	15%	Departments encourage students to pursue higher education, reflecting emphasis on academic progression.
<b>9. Students Qualified in Exams</b>	1%	Focused support enables students to qualify in competitive exams, reflecting career-oriented guidance.
<b>10. Placements</b>	0%	Placement support and career guidance are provided, enhancing students' employability.

#### 4. Departmental Meetings

Particulars	Details	Analysis
<b>1. Admission Policy</b>	Merit-based, following government norms	Departments maintain transparency and fairness in student admissions, complying with institutional and governmental guidelines.
<b>2. Programme &amp; Syllabus Delivery</b>	Yes	Departments systematically implement planned programs and syllabus delivery as per academic calendar, ensuring consistency in teaching.
<b>3. Student Feedback</b>	Yes	Collection of student feedback allows departments to monitor teaching quality and adapt pedagogical methods to improve learning outcomes.
<b>4. Teacher Feedback</b>	Yes	Teacher feedback supports performance appraisal, professional development, and enhances teaching effectiveness.
<b>5. Remedial Measures</b>	Yes	Departments adopt remedial strategies for

		academically weak students, including extra classes, tutorials, and mentoring.
<b>6. Result Analysis</b>	Yes	Departments regularly analyze internal and university examination results to identify areas for improvement and adopt corrective measures.
<b>7. New Initiatives / Programmes</b>	Yes	Departments actively introduce new programs and initiatives, such as workshops, add-on courses, and interdepartmental activities, fostering academic and extracurricular growth.

### Summary Analysis

The departmental meetings reflect a systematic and structured approach toward academic management and student development:

1. **Admission Policy** – Admissions are merit-based and compliant with government norms, ensuring transparency and fairness across all departments.
2. **Programme & Syllabus Delivery** – Departments adhere to planned programs and academic calendars, promoting consistency in teaching and learning.
3. **Student Feedback** – Regular collection of feedback enables monitoring of teaching quality and helps refine pedagogical methods.
4. **Teacher Feedback** – Feedback mechanisms for teachers support professional development and improve overall teaching effectiveness.



5. **Remedial Measures** – Academic support for weaker students through extra classes, tutorials, and mentoring is actively implemented.
6. **Result Analysis** – Continuous evaluation of internal and university examination results allows departments to identify gaps and apply corrective measures.
7. **New Initiatives / Programmes** – Departments proactively introduce workshops, add-on courses, and interdepartmental activities, fostering holistic academic and extracurricular growth

## 5. Alumni Association

Particulars	Details	Analysis
<b>1. Alumni Association (Yes/No)</b>	Yes	All departments are linked to the central Alumni Association of Bijni College.
<b>2. No. of Members</b>	962 (Total registered alumni across 14 departments)	A healthy alumni base reflects strong institutional linkage and student loyalty.
<b>3. Record of Decorated Alumni</b>	Yes	Alumni include university rank holders, government employees, academics, and professionals in diverse sectors, showcasing the college's contribution to society.
<b>4. Frequency of Meetings</b>	Twice in a year (Annual Alumni Meet)	The association organizes annual gatherings that provide networking, feedback, and support opportunities.
<b>5. Contributions/Projects</b>	Yes	Alumni contribute to institutional development through financial support, seminars, mentorship, and career guidance activities.

## Summary Analysis

1. **Strong Alumni Base:** With **962 registered members**, Bijni College has an active alumni network spread across all 14 departments.
2. **Decorated Alumni:** Many alumni are engaged in academics, public service, cultural organizations, and private sector, which enhances the institution's reputation.
3. **Regular Engagement:** Annual alumni meetings ensure consistent interaction, while occasional departmental-level meets further strengthen ties.
4. **Contributions:** Alumni actively support initiatives like seminars, workshops, student mentoring, financial aid for needy students, and departmental projects.

## 6. Best Practices

Particulars	Details
1. Identified Best Practices	<ul style="list-style-type: none"> <li>• <b>Workshops &amp; Seminars:</b> Regular organisation on topics like research methodology, environment, ICT tools.</li> <li>• <b>Wall &amp; Handwritten Magazines:</b> Published annually by each department to encourage creativity and critical thinking.</li> <li>• <b>Research Orientation:</b> Training in research methodology and project report writing.</li> <li>• <b>Green Practices:</b> Green audit in Botany, plantation drives, and eco-clubs.</li> <li>• <b>ICT Integration:</b> Smart classrooms, use of Google Classroom, recorded lectures.</li> <li>• <b>Celebrations:</b> National Science Day, International Days (Environment, Ozone, Human Rights).</li> <li>• <b>Software Usage:</b> Chemistry Dept. using Avogadro software for molecular modelling.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Student Induction &amp; Felicitation:</b> Welcoming new students and honouring meritorious students annually.</li> <li>• <b>Community Engagement:</b> Participation in Sahitya Sabhas, NGOs, NSS/NCC activities, and outreach programmes.</li> <li>• <b>Remedial &amp; Tutorial Classes:</b> To support weak learners and socially backward students.</li> </ul>
<b>2. Outreach Programmes</b>	Educational tours, field visits, green audit (Botany), social awareness through NGOs (faculties' corporate life engagement).
<b>3. Parent–Teacher Meetings</b>	Conducted regularly in departments like Zoology and others, especially after results for feedback and remedial planning.
<b>4. Add-on Programmes</b>	<ol style="list-style-type: none"> <li>1. Assamese: Folk Medicine of Assam.</li> <li>2. Bengali: Bengali Translation Studies and Applications.</li> <li>3. Botany: Ethnomedicinal Plants</li> <li>4. Chemistry: Avogadro Software Learning</li> <li>5. Economics: Fundamentals of Data Analysis.</li> <li>6. Education: ICT in Teaching and Learning</li> <li>7. English: Linguistics and Phonetics.</li> <li>8. History: Add-on course on Historical Studies through Field Visits and Research Projects.</li> <li>9. Philosophy: Ethics in Environmental Professional Life.</li> <li>10. PHYSICS: NEUMERICAL METHODS AND THEIR IMPLEMENTATION IN PHYSICS USING C++ PROGRAMMING</li> </ol>

	11. Political Science: Know Your Constitution 12. ZOOLOGY: SERICULTURE
<b>5. Participation in Inter-departmental/Institutional Events</b>	Joint seminars, workshops, induction programmes, farewell functions, National Science Day celebrations, wall magazine competitions.
<b>6. Inter-institutional Exchange</b>	Participation in forums like G-20 (Political Science students), collaboration with Bodoland University syllabus committee, faculty involvement in Sahitya Sabhas and academic bodies.
<b>7. Future Plans</b>	Strengthen ICT-enabled teaching; expand add-on and certificate courses; enhance industry-academia linkages; encourage more research publications; increase outreach programmes for community and environmental development.

## 5.0. Strengths, Weaknesses, Opportunities, and Challenges (SWOC Analysis)

### *Strengths*

1. Bijni College possesses a long-standing institutional history since 1969, offering a diverse portfolio of UG and PG programs.
2. Significant female student participation and representation from all social categories (SC, ST, OBC, GEN) reflect inclusivity.
3. Well-developed academic infrastructure, including a digital library, ICT-enabled classrooms, laboratories, hostels, and an auditorium, supports comprehensive learning.
4. Faculty demonstrate robust academic engagement through research publications, professional development, and participation in academic and social forums.
5. Implementation of ICT tools in pedagogy (Google Classroom, recorded lectures, smart boards) enhances teaching-learning processes.

6. Strong co-curricular and extra-curricular framework through NSS, sports, cultural forums, and Eco Club foster holistic student development.

### ***Weaknesses***

1. Disproportionately low enrolment in the Science stream (13%) compared to Arts (87%).
2. Certain departments demonstrate suboptimal academic outcomes (e.g., Political Science, Bodo)
3. Limited formalized placement services and industry collaboration restrict student employability prospects.
4. Research **opportunities** and advanced academic engagement remain uneven across departments.

### ***Opportunities***

1. Expansion of vocational and certificate programs to meet contemporary skill requirements.
2. Development of collaborations with universities, research institutes, and industry for internships and research initiatives.
3. Strengthening student placement services and career-oriented programs.
4. Greater integration of ICT in teaching and enhancement of online learning platforms.
5. Leveraging alumni network for mentorship, scholarships, and institutional development.

### ***Challenges***

1. Sustaining academic quality amidst increasing student enrolment.
2. Balancing curriculum delivery and resource allocation between Arts and Science streams.
3. Addressing attrition and dropout rates in higher semesters.
4. Enhancing research productivity and faculty-student engagement in science departments.
5. Ensuring financial sustainability for infrastructural development and expansion of academic programs.

## 6.0. Findings and Recommendations

### Findings

1. Bijni College demonstrates consistent compliance with academic and administrative standards, reflecting institutional discipline.
2. Curriculum delivery is structured, student-centric, and supported by partial ICT integration, promoting effective learning.
3. Overall student performance is satisfactory; however, specific departments exhibit lower pass percentages, necessitating focused interventions.
4. Academic and infrastructural resources, including library facilities, laboratories, ICT-enabled classrooms, hostels, and auditoriums, effectively support teaching, learning, and co-curricular activities.
5. Engagement of alumni and parent-teacher interactions positively contributes to institutional governance and student development.

### Recommendations

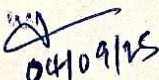
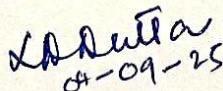
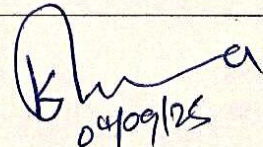
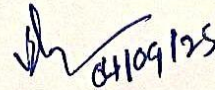
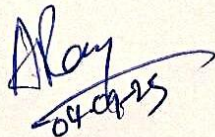
1. Implement strategic measures to enhance enrolment and retention in Science programs, including laboratory-based experiential learning.
2. Introduce targeted remedial, mentoring, and academic support programs in departments with suboptimal performance.
3. Expand vocational, certificate, and skill-based programs to improve student employability and practical competencies.
4. Strengthen placement cells and establish collaborations with industry and research organizations for internships and career development.
5. Promote faculty-student research collaborations, conference participation, and publications to enhance academic output.
6. Maintain systematic monitoring and evaluation of curriculum delivery, teaching-learning processes, and academic outcomes to ensure continuous quality improvement.



## 7.0. Conclusion

Bijni College exhibits a sustained commitment to academic excellence, inclusivity, and holistic student development. The institution's robust infrastructure, dedicated faculty, and active student support systems provide a conducive environment for learning and research. While certain challenges exist, such as lower enrolment in science streams and variations in departmental academic outcomes, the college demonstrates strong potential for growth. Strategic interventions in curriculum enhancement, ICT integration, research engagement, and industry collaboration can further consolidate its position as a leading institution in the region. Continued adherence to quality assurance mechanisms and proactive engagement with stakeholders will ensure the college's sustained contribution to higher education and societal development.

## Academic Audit Report submitted by Academic Audit Committee 2024-25

Sl. No.	Designation	Name	Signature
1	Convener	Sabita Ray, Vice-Principal & Convenor of Academic Cell, Bijni College	 04/09/25
2	Member	Lipika Dey Dutta, Assistant Professor, Department of Zoology,	 04-09-25
3	Member	Dr. Kusum Brahma, Assistant Professor, Department of Education, Bijni College	 04/09/25
4	Member	Dr. Umananda Basumatary, Assistant Professor, HoD. Department of History, Bijni College	 04/09/25
5	Member	Abhijit Ray, Assistant Professor, Department of Political Science, Bijni College.	 04/09/25



## Quality Assurance Note from the Co-ordinator, IQAC, Bijni College

The Annual Academic Audit Report 2024-2025 of Bijni College prepared and submitted by Academic Audit Committee constituted with **Convener**, Sabita Ray, Vice-Principal & Convenor of Academic Cell, Bijni College and **Members**, Lipika Dey Dutta, Assistant Professor, Department of Zoology, Bijni College, Dr. Kusum Brahma, Assistant Professor, Department of Education, Bijni College, Dr. Umananda Basumatary, Assistant Professor, HoD. Department of History, Bijni College, Abhijit Ray, Assistant Professor, Department of Political Science, Bijni College has been verified and the quality of survey report has been assured by Dr. Babul Basumatary, Co-ordinator, IQAC, Bijni College.

### Quality Assured by



(Dr. Babul Basumatary)

Co-ordinator

IQAC, Bijni College

Date: 05/09/2025

Place: IQAC Office, Bijni College

### Received by



(Dr. Birhash Giri Basumatary)

Principal

Bijni College

Date: 05/09/2025

Place: IQAC Office, Bijni College



**BIJNI COLLEGE::BIJNI**