



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

BIJNI COLLEGE

BIJNI TOWN, WARD NO. 4 P.O. - BIJNI, P.S. - BIJNI DIST - CHIRANG, (BTAD)

ASSAM 783390

783390

bijnicollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Having Celebrated the Golden Jubilee of its glorious existence, Bijni College, established in the historical day of 21st July, 1969, remains the most prominent institution in the district of Chirang (BTR), Assam. It is located in the tribal area (TSP) bordering Bhutan. The College was accorded Deficit Grant-in-Aid in 1975 and provincialisation in 2005. It also enjoys 12(B) and 2(D) status of UGC. The College has already undergone two cycles of NAAC assessment and accreditation and was accredited with C+ and B+ respectively. Affiliated to Bodoland University, presently the College offers 16 UG and 3 PG programmes, namely BA honours in Assamese, BA honours in Bengali, BA honours in Bodo, BA honours in Economics, BA honours in Education, BA honours in English, BA honours in History, BA honours in Philosophy and BA honours in Political Science. BSc honours in Botany, BSc honours in Chemistry, BSc honours in Mathematics, BSc honours in Physics and BSc honours in Zoology, BA regular, BSc regular and PG in Assamese, Bodo and English. The College also has a recognised study centre of Krishna Kanta Handique State Open University offering various BA and MA programmes in distance mode.

Vision

To develop a dynamic community of lifelong learners and leaders by understanding the aspiration, potential and capabilities of students from the locality. The College visualises the empowerment of its students with knowledge and skills imbued with strong values.

Mission

- To promote learning by the students and faculty to achieve excellence in education.
- To build a competitive academic infrastructure to cope with modern day world.
- To provide platform to the students from all classes of society to nurture and showcase their talent.
- To inculcate skill education and incorporate technology in teaching learning to meet the emerging social needs.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Possession of large swath of land for its infrastructure development.
- Multicultural diversity among the students as per various socio-economic groups.
- Only Govt. provincialized college offering degree in Science in the district.
- Increasing number of admission.
- Three departments with PG and some others are in a position to open PG programme.
- Girl student ratio is at par with boys.
- Eco-Friendly campus.
- Growing ICT infrastructure and its role in teaching learning process.

- Considerable MOU's with various institutions.
- Hostel for both female and male students.
- Well equipped library with E-resources.
- Eligible, sincere and dedicated employee.
- ICT enable classroom, conference hall, auditorium and library.
- Subscription to Plagiarism software.
- Registered Alumni Association.
- Properly maintained Botanical garden, garden with medical plants, canteen and sports ground.
- Registration of the Institution in Raja Rammohan Roy National Agency ISBN followed by rising number of publications by the Publication Cell including a peer reviewed journal.

Institutional Weakness

- Lack of adequate infrastructure to meet the growing number of students and courses.
- Inadequate to provide required academic flexibility due to the related obligation to implement the affiliated university curriculum.
- Shortage of permanent teachers hampering the ideal teacher student ratio.
- Lack of sufficient office space for various Cells and Committees.
- Lack of indoor and outdoor stadium hampering sports activity.
- Lack of sufficient IT skills among most of the administrative staff to convert fully into e-governance.
- Lack of availability of industry in neighbourhood to exploit internship and campus recruitment opportunities.
- Lack of involvement in high standard research publication and research projects by the faculty.
- High rate of drop out.
- Lack of add on courses.

Institutional Opportunity

- The large number of students can be motivated to join various add on courses and generate revenue which should help in initiating autonomy of the College as well.
- The high number of students from rural and ST community might be explored in growing them for sport competition and employment in defence sector besides providing with various skill courses.
- The location of the college surrounded by both rail communication and national high way provides an opportunity to reach the students beyond the college.
- Involvement of alumni more intimately for the all-round development of the College.

Institutional Challenge

- Maintaining high demand of infrastructure and teacher student ratio.
- Converting conventional courses into professional skill based courses.
- The meritorious students of the locality are gradually diverting to the mushrooming private institutions or institution outside the locality.
- Implementation of impending NEP-2020 with the existing infrastructure.
- Lack of fund to develop various infrastructures like sports facilities
- To increase employability of students.

- Placement of the graduates and post graduates.
- Collaboration with industry due to lack of the same in the neighbourhood.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Bijni College, Bijni is recently affiliated to Bodoland University since 2020-21 prior to this date the College was affiliated to Gauhati University. The college presently offers 16 UG and 3 PG programmes transacting the curricular of the affiliating University. Designed as per CBSE, later, as per NEP 2020, the curriculum offers flexibility to the students regarding their selection of courses.

The College ensures effective and timely delivery of the curriculum by following the essential procedures like Departmental meetings, preparations of Academic Calendar, preparation of Central Routine followed by departmental routine, division of work load, preparation of teaching, course progression meetings, periodic assessment, internal and external academic meetings etc. mostly under the supervision of Academic Cell. To make the learning student centric various experiential, participatory and problem solving methods like practical, field trip, workshop, seminar, publications etc. are regularly organised. Students are assigned individual mentors to supervise their progress. The slow learners and advanced learners are assisted with required back up measures. Students are simultaneously assisted through online platform in their pursuit of timely completion of syllabus.

Feedback on curricular from stakeholders are regularly collected followed by analysis and action taken and finally submitted to the affiliating university.

The curricular of the affiliating University incorporates most of crosscutting issues relevant like - professional Ethics, gender, Human Values, Environment and sustainability etc. through various courses which the college implement. The College has also integrated various initiatives in this regard like publication of Handbook of professional Ethics for the stakeholders, initiation of various activities imparting the national values through NSS, Woman Awareness Cell, Anti Sexual Harassment Cell, Eco- Club, Swaccha Campus Initiative Cell, College Climate Environment Cell and Extension Activity Cell. The effort of the College in this regard has also been recognised by the State and Central Govt. by providing various awards.

Teaching-learning and Evaluation

The College follows student centric approaches in regard to teaching learning and evaluation. The admission process is maintained as per State Govt. policy in respect of reservation criterion besides maintaining the merit basis principle. The Admission Committee formed by the College authority supervises the entire admission procedure.

The curricular delivery is maintained incorporating student centric teaching learning approaches like experiential learning, participative learning and problem solving methodologies. Participating in departmental seminars, group discussions, quizzes, educational excursions, workshops, departmental wall magazines, publications of the college, projects work etc. are encouraged and incentives are given for that. All the departments have been provided with ICT assisted classrooms. The central library ensures the registrations of students in e-learning platform N List.

Utmost transparency is maintained in the assessments system of the learners. The guideline of the affiliating university is followed in this regards. The formative assessment is maintained through internal assessment periodic tests, departmental assignment, projects, seminars, attendance and curriculum related activities. The information regarding the schedule is conveyed in advance. Result display, answer scripts display, grievance redressal etc. are timely maintained.

Programme outcomes and course outcomes are not only displayed on the college website but also conveyed to the students in the induction programmes. PO's and CO's are also mentioned and discussed by the assigned mentors. The feedback system also helps in collecting the experience of the learners regarding the PO's and CO's.

The faculty is encouraged to participate in research activities like pursuing Ph. D, D. Litt, publications, attending seminars and workshop etc. by financial and other related supports.

Research, Innovations and Extension

Bijni College prioritises it's focus on Research, Innovation and Extension activities as these are of paramount importance in an academic institution of higher education for fostering a vibrant academic environment. It contributes social progress as well as nurtures well rounded students driving intellectual curiosity. For the promotion of research and Innovation Bijni College organised 15 Webinars/ Seminars/ Talks of national and international standard and 70 departmental seminars. The Publication Cell of Bijni College works in collaboration with the research cell in organising research methodology based workshops followed by publications of books and journals. The Publication Cell which is registered under Raja Rammohan Ray National Agency for ISBN (Under the ministry of HRD, Govt of India). In addition to various college annual magazines and departmental publications, the Cell published 14 books/ proceedings/ journals in the last five years. The Research Cell supervised/ organised / collaborated in 15 workshops on research methodology based writing and IPR. Career Counselling and Employment Cell regularly organises training programmes, workshops, certificate courses in enhancing various skills of the students. The college has 33 numbers of active MOU's with various institutions and NGO's for the transfer of knowledge and activity.

- Number of research paper published by the teachers in UGC care list journals during last five years are 18.
- Number of books and chapters by teachers in edited volumes/ book and papers in National and International conference proceedings are 134.
- Several extension activities for holistic development and community improvement have been organised by NSS, Extension Activity Cell and departments.

The College has received the following awards:

- For its selfless extension activities NSS Unit of Bijni College has been awarded with certificate of appreciation from the District Election Office, Bijni. The unit has also been awarded with appreciation letter by different village heads and institution heads.
- District Green Champion- 2021-22 by Mahatma Gandhi National Council of Rural Education, DHE, Govt of India.
- Swachhta Action Plan Institute, 2021 by Ministry of Education, Govt of India.
- Best College Eco Club- 2022, ASTEC Govt. of Assam.

During the last five years the college received Rs. 8.65 lakhs for five research projects from Govt of India (DBT, Ministry of Environment, Forest and Climate and MOEFCC).

Infrastructure and Learning Resources

Bijni College campus is spread over 25494 sq. mts. areas of land with adequate infrastructure and physical facilities to provide adequate support for effective teaching-learning experience as per its mission and vision. The College has 41 classrooms out of which 11 are equipped with Projectors and 6 are equipped with smart interactive boards besides having internet excess. The College has 9 departmental laboratories and 4 computer labs with a total number of 76 computers only for academic use and 24 numbers of computers for faculty and administrative use. The College provides 24x7 Wi-Fi facilities throughout the campus with 100 mbps bandwidth. The classroom and the campus are equipped with CCTV surveillance for security purpose.

For academic and cultural activities the college has a well-equipped conference hall with proper audio visual facility, an auditorium and an open stage.

- The college has gym and Yoga infrastructure for both Girls and Boys.
- The college has two Girl's hostels and a Boy's hostel and a well maintained Canteen.
- The college also has a Botanical garden, fishery tank, Vermicompost plant, alternative solar energy supplies, disable friendly infrastructure and sports facility and infrastructure.

Besides having departmental Libraries, the College has a central library with SOUL 2.0. It is also using integrated Library Management Open Source software KOHA and Bar coding based automation system. It also operates OPEC affectively. It's collection of books is 34359. It has subscription of NLIST. It is also introducing RFID.

Student Support and Progression

The College has availability of both government and institutional scholarships. The different government Scholarship available in the college are Free Admission against Ishan Uday Special Scholarship Scheme for NER, Post Matric Scholarship for SC students, Post Matric Scholarship for Students with Disabilities, Post Matric Scholarship Schemes Minorities CS, Post Matric Scholarship to OBC Students, Post Matric Scholarship to ST Students, Central Sector Scheme of Scholarships for College and University Students, Financial Support to The Students of NER for Higher, Financial Support to The Students of NER for Higher Professional Courses (NEC Merit Scholarship). During the assessment period, total 4870 Nos. of students availed the said scholarship and 9439 no of students have been provided Pragyan Bharati Scheme, Govt. of Assam, freeship. The college undertakes different capacity building and skill enhancement initiatives such as career counselling programmes, soft skill development programmes, health and hygiene initiatives, yoga, sports and physical fitness programmes, computing skills etc. The students' grievances are redressed in time following appropriate statutory guidelines through G.B approved Cells and Committees like Anti-Sexual Harassment Cell, Anti-ragging Harassment Cell and Grievance Redressal Cell.

During the last five years the following percentage and numbers of students progressed and achieved in various activities, higher education, competitive examinations, employment etc.

- Percentage of students benefitted by guidance for competitive examinations are 1.31%.

- Percentage of placement of outgoing students and students progressing to higher education is 47.5%.
- Percentage of students qualified in a various state/ national/ international level examinations are 48.68%.
- Number of awards/ medals for sports/ cultural activities at various higher levels are 41.
- Average number of sports and cultural programmes in which students participated are 0.6%.
- Bijni College has a registered alumni association under Societies Act. XXI of 1860, Government of Assam and the registration number is RS/CRG/261/E/03 of 2023-24. The Association helps the College by engaging themselves in various academic, extracurricular and awareness related activities besides providing financial and infrastructures related assistance.

Governance, Leadership and Management

Led by the Governing Body which is the apex body, Bijni College follows decentralisation, participative and inclusive management in its' governance. The organisational hierarchy of the College is led by the GB and followed by the Principal, Vice-Principal, IQAC, HOD's, faculty members, Librarians, Supervising Assistant (Office), UDA's, LDA's and support staff. Primarily, GB, IQAC and faculty members play important role in the implementation of perspective plans derived from vision and mission of the College. In many of the Cells and committees, representatives from students are also included.

Measures for e-governance have been initiated in admission, administration, finance and account, library services, feedback system, leave management, examination etc.

The College has well defined welfare measures for both teaching and non-teaching staff. Besides, Govt. assisted measures like leave benefit, pension scheme, PF, gratuity etc. the College also provides other welfare measures like free health check up, recreation, gymnasium, financial support for attending conference and workshop etc.

The College also has performance appraisal system for both teaching and non-teaching staff to measure their strength and weakness every year followed by suggestion of improvement. The College conducts both internal and external audits regularly to verify the proper utilisation of funds collected both from internal and external sources.

The IQAC of the College has been consistently striving and contributing for the institutionalisation of quality assurance strategies and processes. It has initiated many strategies for up gradation like-

1. Academic Audits.
2. Participation in National assessment.
3. Research based initiatives.
4. Organising seminars, webinars. Workshop, FDPs, talks etc.
5. Initialising ICT tools aided class.
6. Expending publications.
7. Initiating waste management system
8. Conducting Green and Energy Audit
9. Initiating mentoring system
10. Conducting MOU's etc.

Institutional Values and Best Practices

Bijni College is extremely serious in maintaining gender equality. It has various cells and committees like Women Awareness Cell and Anti-Sexual harassment Cell to monitor the implementation of the safety, security and rights of the women. The College not only ensures the basic facilities for the women but also the safety and security of women by providing CCTV surveillance, security guards, ladies toilets, sanitary napkin dispenser and vending machine, common room etc. Awareness programmes, Workshop, gender audits, talks, webinars etc. on women issues are also regularly organised.

The College has planted the provisions of solar energy and other energy conservation measures. It also has a robust waste management system which is carried out through MOU's with NGO and various other academic institutional. The College has initiated various disabled facility measures like distribution of free tools and appliances for divyangyan. It also initiated water conservation and green campus initiatives.

Regarding environment and energy initiatives, College conducted green and Energy audits, in campus and beyond the campus plantation drives, awareness programmes, observation of No-Vehicle Day, maintenance of plastic free campus, promotion of e-governance, certification of tobacco free campus etc. for its green initiatives. The college has been awarded by state and Central Govt. as well in this regard.

The college promotes the concept of inclusive environment by ensuring equal opportunity, promotion of rights and respect of diversified sections of students and employees. Simultaneously, the college initiates various measures to sensitize the students and staff to promote constitutional obligations. In this regard, various awareness programmes and celebration of days are organised regularly.

To enhance the overall quality of education, student experiences and promotion of eco-friendly principles and practice Bijni College focuses on two best practices, namely, 1) Intensive Interactive Learning and 2) Environment friendly Initiatives: Towards a Sustainable Prosperity. The first best practice promotes learning centric education by making the students to undergo the process of research methodology workshops, departmental seminars and publication of departmental wall magazine and journal publications. This has certainly generated enthusiasm, leadership and creativity among the learners.

The second best practice mainly promotes the initiation and implementation of various clean and green campus policies through seminars, webinars, talks, awareness camps, workshops, plantation drives, waste management measures, steps for alternations source of energy etc.

Bijni College prioritises thrust on research methodology based writing and publications as its area of distinctiveness. It initiates research environment through organising workshop on research methodology by Research Cell followed by various publications under the supervision of Publication Cell.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BIJNI COLLEGE
Address	Bijni Town, Ward No. 4 P.O. - Bijni, P.S. - Bijni Dist - Chirang, (BTAD) Assam 783390
City	BIJNI
State	Assam
Pin	783390
Website	bijnicollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Birhash Giri Basumatary	03668-295001	8638884904	-	iqac@bijnicollege.ac.in
IQAC / CIQA coordinator	Arup Sarkar	03668-295025	9435023055	-	sarkararup@yahoo.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Assam	Bodoland University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Bijni Town, Ward No. 4 P.O. - Bijni, P.S. - Bijni Dist - Chirang, (BTAD) Assam 783390	Urban	30	25494

2.2 ACADEMIC INFORMATION**Details of Programmes Offered by the College (Give Data for Current Academic year)**

Programme	Name of Pro	Duration in	Entry	Medium of	Sanctioned	No.of
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Level	gramme/Co urse	Months	Qualificatio n	Instruction	Strength	Students Admitted
UG	BA,Assamese,	48	HS Passed	Assamese	70	70
UG	BA,Bengali,	48	HS Passed	Bengali	60	57
UG	BA,Bodo,	48	HS Passed	Bodo	70	70
UG	BSc,Botany,	48	HS Passed	English,Assamese	40	23
UG	BSc,Chemistry,	48	HS Passed	English,Assamese	40	13
UG	BA,Economics,	48	HS Passed	English,Assamese,Bodo	60	59
UG	BA,Education,	48	HS Passed	English,Assamese,Bodo	71	71
UG	BA,English,	48	HS Passed	English	70	69
UG	BA,History,	48	HS Passed	English	60	60
UG	BSc,Mathematics,	48	HS Passed	English	40	20
UG	BA,Philosophy,	48	HS Passed	English	70	70
UG	BSc,Physics,	48	HS Passed	English	40	25
UG	BA,Political Science,	48	HS Passed	English	70	70
UG	BSc,Zoology ,	48	HS Passed	English	40	30
UG	BA,Bachelor Of Arts,	48	HS Passed	English	150	150
UG	BSc,Bachelor Of Science,	48	HS Passed	English	50	50
PG	MA,Assamese,	24	Under Graduate	English,Assamese	30	3
PG	MA,Bodo,	24	Under Graduate	Bodo	40	40
PG	MA,Bodo,	24	Under Graduate	English	25	25

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				6				36			
Recruited	0	0	0	0	3	3	0	6	19	14	0	33
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				20
Recruited	19	1	0	20
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	1	0	10	5	0	16
M.Phil.	0	0	0	1	1	0	0	4	0	6
PG	0	0	0	2	1	0	9	5	0	17
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	8	5	0	13

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	845	0	0	0	845
	Female	1157	0	0	0	1157
	Others	0	0	0	0	0
PG	Male	23	0	0	0	23
	Female	102	0	0	0	102
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	163	212	189	198
	Female	131	160	139	139
	Others	0	0	0	0
ST	Male	312	404	511	466
	Female	351	487	590	635
	Others	0	0	0	0
OBC	Male	333	395	370	328
	Female	357	372	365	350
	Others	0	0	0	0
General	Male	272	269	246	225
	Female	168	181	187	211
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2087	2480	2597	2552

1. Multidisciplinary/interdisciplinary:	Bijni College, Bijni is affiliated to Bodoland University, Kokrajhar and follows the curriculum of the University. Therefore, as per the affiliated university, the College has implemented multi-disciplinary subjects in as per NEP-2020 for the allround development of the students. Presently, the College has two streams, namely, Science and Arts. The students has the choice of selecting any course available through these streams. In further, the College planes to open Commerce Stream and some Skill subjects as per add on courses to expand the concept of Multidisciplinary/Interdisciplinary education.
2. Academic bank of credits (ABC):	As per the guidelines of it's affiliating university (Bodoland University), BIjni College has already initiated the process of ABC. The College has already collected and submitted the required student related data to the University for the Implementation of ABC.
3. Skill development:	Further as per NEP curriculum the College also offers Skill enhancement course
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Besides, the Indian Knowledge system, culture and Arts have also been incorporated into NEP curriculum for the affiliating University. To sensitize the students in this context the College organises cultural rallies, awareness programmes, seminar etc. foregrounding Native cultures and traditions. The College also has a Yoga centre promoting the practice and importance of yoga. There is also a museum named 'Musiocraft' in the college showing the indigenous culture, practice and tools and crafts.
5. Focus on Outcome based education (OBE):	The programmes and their courses have been designed by the affiliating university. The outcome programme and course is well defined in the syllabus by the university. These outcomes are communicated to the stakeholders and monitored periodically by the college. In this regard Induction programmes and formative evaluation system is carried out regularly by the College.
6. Distance education/online education:	The central library of Bijni College is also fully digital which have expedited the goal of online education. The IQAC also organises FDP's imparting framing to upgrade skill of online teaching. The College assist the students in availing

SWAYAM Course as well. The College also has the study centre of Krishna Kanta Handique State Open University (KKHSOU) imparting its UG and PG programmes.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, an Electoral Literacy Club has been established in the college. The club collaborates with the Systematic Voters' Education and Electoral Participation (SVEEP) initiative to fulfill its objectives.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, the Institute has appointed faculty coordinator Abhijit Ray and student coordinator Nabajit Ray to lead the Electoral Literacy Club. The ELC (Electoral Literacy Club) is fully functional and serves as a representative body, with the following objectives: <ul style="list-style-type: none"> • To raise awareness and interest among faculty and students through awareness activities and camps. • To educate students about voter registration, the electoral process, and related matters. • To assist students in understanding the value of their vote, ensuring they exercise their suffrage rights confidently, comfortably, and ethically
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	In order to encourage more young voters to take part in the political process and make awareness among them, the institution in collaboration with the Systematic Voters' Education and Electoral Participation (SVEEP) initiated following competitions/ events in the college: a) Mascot Designing b) Ideathon c) Short Video Competition d) Tag Line Competition e) Reel making competition f) Street play g) Human Chain formation on voting awareness. h) Enrollment mela for the students above 18 years of age.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Voting awareness drives are conducted in the college in collaboration with the institution on National Voters Day.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by	The ELC along with the institution has made efforts for the students above 18 years of age to be enrolled

ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	as voters in the electoral roll. The following activities is conducted in last five years to motivate students: Celebration of National Voters Day, Pledge Ceremony, Awareness Camp and different competitions etc.
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Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2552	2606	2507	2008	2069
File Description		Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 79

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
62	58	49	51	57

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
230.60	139.47	162.53	138.83	110.26
File Description		Document		
Upload Supporting Document		View Document		

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Bijni College, Bijni at present is affiliated to **Bodoland University**, Kokrajhar, Assam. It transacts the curricula of the university both at undergraduate and post-graduate level. The curricula under **CBCS** provides flexibility as perceived and designed by the university. The dual purpose of preparing the students for academia and employability is featured in the teaching-learning practice of Bijni College.

The college makes every effort to ensure effective and timely delivery of curricula across all its programmes. Thus, all essential procedures-viz: Preparation of Time Tables, division of Work-loads, allotment of classes among the faculties are followed at the outset of every academic year and modified after every semester. These activities follow the required meetings of the departments under the guidance and supervision of the **Academic Cell**. The students are provided with this information along with the suggested book-list and other reading materials list at the beginning of the semester classes. The college also adopts the Academic Calendar of the university according to its own necessity and convenience.

The classes are conducted as per the required teaching plan of every subject concerned regularly. From the time of Corona pandemic, it is held both in off-line and on-line mode. Teachers maintain their Teacher's Diary where they record their teaching methods, materials and aids adopted. Students are also encouraged to explore the college library which is digitalised as well as the departmental libraries. The Science departments and few of arts departments teach practical courses along with the theory papers. For the purpose they use designated laboratories to teach the application of their theory papers. Some departments conduct field works as per their syllabus to provide the real-life experiencing of the theories.

Besides lecture methods different learner centric methods like experiential, participative and problem solving method are initiated by the teachers. Thereby, all the departments conduct work-shops, seminars, webinars etc. to empower the students with various skills. It provides a deeper engagement of the students with the curricula. All the departments publish wall-magazines and few publish departmental magazines periodically to encourage the creative and critical prowess within their students. Besides, tutorial classes are held to help both slow and advanced learners.

Departments hold various assessment programmes like assignment writing, class tests, practical tests, departmental seminars, workshops etc. that follows the academic calendar in spirit alongside the sessional examinations. Departmental meetings effectively monitor the course progress, student progress, assessment results and attendance of both teachers and students for the fruitful realisation of both curricular and extra-curricular goals. The Academic Cell centrally monitors the curriculum delivery and its different parameters and outcomes through internal and External Academic Audits. Similarly, some other initiatives as mentioned below also helps to achieve the goal in this context.

1. Various online learning platforms like Bijni College Youtube channel, google classroom, whatsapp groups, together chat groups etc. are also used to maintain interaction and provide additional materials and video classes to the learners.
2. Designated teacher mentors also periodically monitor the overall learning process of the learners.
3. Regular collection of feedback from the stakeholder followed by analysis and follow up action by the authority is regularly conducted by IQAC.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 0

File Description	Document
Institutional data in the prescribed format	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Bijni College is an affiliated institution under the Bodoland University. As the university is responsible for developing the curriculum, the college has no scope ever to integrate any cross cutting issues into it. But the curricula certainly provide most of these issues such as Gender or Human Values, Environment and sustainability etc. in the syllabus of different subjects. The syllabi of Literature subjects, Philosophy, Political Science, Education, Economics etc. amply reflect these issues. Moreover, the Environmental Studies Paper takes care of awareness about Environment and Sustainability as well as Human Values within the student community and preparing them to be the ambassador of these values to the society at large.

Issues of gender parity and gender sensitiveness are given specific significance at Bijni College. As the college always maintains a healthy sex-ratio among the students, faculty and the non-teaching employees, so it is imperative to create the awareness about gender parity and sensitivity. The syllabi of literature subjects (Assamese, Bengali, Bodo, and English) and of Political Science, Education, Economics etc. give a comprehensive and fair idea about the subject respectively. The curriculum in transaction provides an opportunity for dialogues on inequality or depravity and also develops a critical and aesthetical consciousness about conventional and modern patriarchy. It also offers the historical perception of gender in the subject of History and Political Science.

Issues of Environment have emerged as one of the most significant one in recent times. It also constitutes the core value of an institution and particularly of a Higher Educational Institution. In terms of curriculum, the Environmental Studies course transacted with the first year students provides them an embryonic knowledge on various natural resources, human interference, degradation, pollution, sustainability etc. It also brings a wider awareness about strategies for environmental protection, and conservation of bio-diversity etc. Students are encouraged to undertake field-trips and participate in various programmes related to the topic. The Botany, and Zoology Departments also teach some aspects of these issues in their syllabi.

The college on its own has taken several initiatives in regard to the above issues. It has framed a **Handbook of Professional Ethics for the Stake holders** as an abiding manual for the professional conduct of all stakeholders. It is available in the college website for everyone to peruse. Moreover, the college maintains a unit of **National Service Scheme (NSS)**, that takes various initiatives in inducting the above practices and values within its members. Besides the college maintains Women's Cell, Anti-Sexual Harassment Cell, ECO Club, Swachha Campus Initiative Cell, College Climate Environment Cell to conduct awareness meetings, field-works, competitions, Rallies etc. in imparting these values among the students and the locality. Bijni College ECO Club has received the Best College Eco Club Award for the year 2022.

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 8.46

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 216

File Description	Document
Institutional data in the prescribed format	View Document

1.4 Feedback System**1.4.1**

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 85.8

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
675	661	1068	729	685

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
895	895	1100	790	770

File Description

Document

Institutional data in the prescribed format

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 73.55

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
332	286	338	283	346

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
455	410	486	371	433

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 41.16

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

- The teachers of the College apply the ICT tools for the effective curriculum delivery.
- Useful student-centric learning methodologies are included in the Teaching Plan.
- The IQAC and College authority encourage the teachers to increase the number of classes with ICT tools. For this, the College authority arranges various short term faculty development programmes on ICT tools.
- Every department of UG courses has an ICT classroom. In three departments of PG courses (Assamese, English, and Bodo) have two ICT classrooms with smart board.
- Project and Field work is mandatory for the environmental studies and all students take part in it.

- Some departments have projects and field works in the curriculum both at UG and PG level. Students are encouraged to conduct and present such works using ICT tools.
- All departments organize seminars, group discussions, exhibitions and quizzes for the students on curricular and co-curricular aspects with special emphasis on use of ICT tools.
- To expose students to the real-life experiences, some departments organize educational excursions.
- Academic programmes like seminars, webinars, workshops and invited talks on different topics are organized by the college authority as well as several departments where the students get an opportunity to interact with the experts' for participative learning and problem solving. The college authority provides conference hall with ICT facilities to conduct of such type of programmes.
- Departmental wall-magazines, College annual magazine and departmental publications provide an opportunity to the students for participative learning.
- College library provides opportunity to both teachers and students to access e-books and e-journals through N-list (INFLIBNET).
- College provides virtual classes availing online platform like YouTube, Google classroom, Whatsapp group, Google meet, Microsoft team, Zoom etc. where students are encouraged to participate and interact actively

The College authority regularly upgrades laboratory equipment & other infrastructure to facilitate both teachers and students.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 0

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
42	42	42	39	39

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 44.77

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
34	29	21	19	21

File Description	Document
Institution data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

- The teachers of the College apply the ICT tools for the effective curriculum delivery.
- Useful student-centric learning methodologies are included in the Teaching Plan.
- The IQAC and College authority encourage the teachers to increase the number of classes with ICT tools. For this, the College authority arranges various short term faculty development programmes on ICT tools.
- Every department of UG courses has an ICT classroom. In three departments of PG courses (Assamese, English, and Bodo) have two ICT classrooms with smart board.
- Project and Field work is mandatory for the environmental studies and all students take part in it.
- Some departments have projects and field works in the curriculum both at UG and PG level. Students are encouraged to conduct and present such works using ICT tools.
- All departments organize seminars, group discussions, exhibitions and quizzes for the students on curricular and co-curricular aspects with special emphasis on use of ICT tools.

- To expose students to the real-life experiences, some departments organize educational excursions.
- Academic programmes like seminars, webinars, workshops and invited talks on different topics are organized by the college authority as well as several departments where the students get an opportunity to interact with the experts' for participative learning and problem solving. The college authority provides conference hall with ICT facilities to conduct of such type of programmes.
- Departmental wall-magazines, College annual magazine and departmental publications provide an opportunity to the students for participative learning.
- College library provides opportunity to both teachers and students to access e-books and e-journals through N-list (INFLIBNET).
- College provides virtual classes availing online platform like YouTube, Google classroom, Whatsapp group, Google meet, Microsoft team, Zoom etc. where students are encouraged to participate and interact actively

The College authority regularly upgrades laboratory equipment & other infrastructure to facilitate both teachers and students.

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

- Programme Outcomes (POs), and Course Outcomes (COs) are provided by the affiliating university for both UG and PG courses.
- POs, and COs, are prepared according to the syllabus of the courses offered by the affiliating university.
- POs and COs of all programmes and courses are circulated among the students by the concerned departments.
- An Induction programme on POs, and COs, for the students are organized at the beginning of the academic session.
- The outcomes are measured through the formative and summative evaluations.
- The formative and summative evaluations help the teachers to assess the students' level of learning outcomes and attainment.
- In particular, the students' performance in the assignments, seminars, quizzes, group discussions, field works, project works, practical and laboratory works, and so on, assist the teachers to measure the students' learning levels and levels of achievement.
- Both the teachers and mentors help the students in achieving their POs, and COs.
- Student's and stakeholder's feedback are collected periodically to obtain their overall experiences regarding the Programmes and Courses.

- The analysis of the feedback reflects the program outcomes, and course outcomes.
- The departments regularly keep records of the progression of the departmental students which help to measure the attainment of the program outcomes.
- The Career Counseling and Employment Cell of the college keep records of the student's progression into employment, higher education and passing competitive examination. These records also provide to assess the attainment level of program outcomes.

The results of the summative evaluation conducted by the affiliating university are also used as measures to assess program outcomes, and course outcomes. The course outcomes are measured on the basis of the credit obtained by the students.

File Description	Document
Upload Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The College uses a variety of assessment methods and mechanisms for the attainment of the Programme outcomes and Course outcomes. The IQAC discusses and examines the outcomes assessment results and appropriate action is taken to enhance the teaching-learning process in order to raise the desired level of outcomes.

- **The Academic Cell has developed a well planed Academic policy to ensure that the Programme outcomes and Course outcomes are met.**
- **The results of the sessional and semester examinations are analyzed by the concerned department and Academic Cell of the College in an attempt to know the status of achievement of the learning outcomes.**
- **Student's performance in the class tests, seminars, group discussions, project works, etc. is also used as a measure to assess the attainment of their learning levels.**
- **Records of student's progression to the higher studies and placement are collected and are used as a motivating tool for the enhancement of the programme outcome.**

- **Student's performance in various activities at College and University level namely literary, drama, dance, art and drawing, debate etc. is used as a measure to assess the attainment of their learning levels.**

The College has a feedback cell for collecting feedback from the students, teachers and alumni on the curriculum. This feedback is used as a tool to improve the limitation in the attainment of the learning outcomes and also to chalk out corrective measures.

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 66.21

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
276	413	467	378	414

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
795	631	581	480	455

File Description

Document

Institutional data in the prescribed format

[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.73

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 5

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	2	1	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Bijni College is in a TSP (Tribal Sub Plan) area with many villages surrounding it. The college has its own ecosystem and it takes initiative for making a clean environment within and around it.

The college also has its own startup in zoology department called Vermicompost. Dipak Bhattacharyya and Lily Devi published Patent on “LAB TABLE WITH PROTECTIVE LAYER USING NANOTECHNOLOGY” in the patent office journal No. 27/2021, dated 02/07/2021. Various field study, skill development programs, etc. are organized among students.

The college has its own publication cell under which several publications have been accomplished since 2020. In 2023, a peer-reviewed journal named PRATIBHA has also been published. About 18 nos. of publications in journals are present in UGC websites from our faculty. Also there are multiple publications in edited books with ISBN, SCOPUS indexed, Seminar proceedings as well as altogether

separate books from some of our teachers.

The faculty joined in many national and international webinars, seminars and workshops. Some also presented papers.

For the benefit of students, 15 webinar/seminar/talk (both national and international) and also 70 of departmental seminars had been organized for the past 5 years. These have proved quite beneficial for the students and teachers. During pandemic phase the institution and the departments had organized several webinars /talks virtually to engage both faculty and students in such research activities. Some departments have their own publications providing platform to the students to share their research articles. Similarly the wall magazines of each department give the students a platform to show their creativity.

The Research Cell: The cell has been constituted with the aim to create the culture of research among faculty and students. It organized an international webinar on Research methodology in the year 2021 and many other departments of the college have also stepped forward in organizing workshops for students under this cell. The cell, additionally checks malpractices and plagiarism in Research for the college in order to promote a healthy research environment.

Career counseling and Employment cell: This cell organizes various training programs, activities, workshops, etc. to create a skillful group of students and communities by imparting new skills as well as enhancing their existing skills. It has collaboration with NRDS Management Pvt. Ltd. It is helpful for closer contact with the work field and expands the scope of learning experience to the students.

Eco club: Different programs have been arranged for the benefit of students and communities through this club.

Women awareness cell: it is an very active cell of the college. Various programmes have been conducted under this cell to sensitize the students. This cell has a yearly publication named **Anwasha** with ISBN. Different types of research articles have been published here. Faculty of other HEI shared their research articles here also. The cell also has a Peer reviewed journal "**Pratibha**".

College Environment and Climate Cell: The College organizes several programs through this cell. An interactive session was organised with Padmashri and Forest man of India – Jadav Payeng on 21.01.2022.

Swacha Campus Initiative cell: This cell takes initiative for the management of waste of the college and also of neighboring colleges. Mahatma Gandhi National Council of Rural Education recognized Bijni College as District Green Champion for Chirang District.

The faculty exchange programmes with other institutions have contributed greatly in sustaining an ecosystem and transfer of knowledge.

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship conducted during the last five years**Response:** 86**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	25	27	9	14

File Description	Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1****Number of research papers published per teacher in the Journals notified on UGC care list during the last five years****Response:** 0.23**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	1	5	4	6

File Description	Document
Institutional data in the prescribed format	View Document

3.3.2**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0.35**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in**

national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	27	1	0	0

File Description	Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities**3.4.1**

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Several extension activities for student`s holistic development and community improvement have been carried out through NSS- Bijni College unit , Extension Activity Cell under IQAC, Bijni College and Health Awareness cell in neighbouring community and within the college campus. The college has adopted villages among which one is Adarsha Village, namely Nadhiapara village. The NSS unit of the college has carried out many programs in that village for the improvement of the community.

The extension activities like Awareness Programme on Plantation and Cleanliness was organised by Extension Activity Cell ,IQAC, Bijni College with North East Educational Forum, NGO, Bongaigoan at Adarsha Ucha Madhyamic Bidyalaya, Bijni, and at Supariguri Village, Bijni. The students took cleanliness drive at school and neighboring areas. They also interacted with the near by communities. Various problems faced by the localities were discussed to find the solution.

The college conducted many extension / outreach activities in the neighboring schools like science inspiration lecture, plantation, awareness program, street drama etc. which would help the young school children to be motivated and sensitized in the positive way.

In addition, different departments of the college and cells with their students organized many programs like Swachh Bharat Abhijan, voter awareness, Covid -19 awareness programme (Pandemic Period) to sensitize the students.

These types of activities help the students to be aware about the different social issues faced by the villagers and their solutions. Interaction with the communities helps students to gather experience and playing with the children gives them the skill of handling children. These are practical experiences for them. The cleanliness drive helps them and also the communities to take protection against various diseases. They gather knowledge about the global warming and how this can reduce through plantation and using eco-friendly substance which in large scale helps for sustainable development. Finally this type of activities create a friendly and peaceful environment.

3.4.2**Awards and recognitions received for extension activities from government / government recognised bodies****Response:**

The different cell and department of the college has completed about 53(fifty – three) extension activities through the several cells and 13 by the departments for the benefit of the neighboring community and school children. These types of activities help the students learn to recognize, analyse and also cope up with the societal problems as well as find solutions of the same.

NSS Unit of the college: During the Pandemic years, the students had distributed hand sanitizer and had also presented demo for its use. Moreover, the students of NSS (National Service Scheme) unit had attempted to spread awareness regarding COVID -19 via means of street plays in the surrounding villages. They also organized and performed street plays at various other places during voter awareness programme for which they had been awarded with Certificate of Appreciation from the District Election office, Bijni.

Furthermore, for various community related works they had received appreciation letter from village head of that village and head masters of the school.

The Eco club: This club of the college has also done many activities in the college campus as well as nearby areas on environmental protection, conservation and awareness. For such service, The Assam Science Technology & Environmental Council under Science Technology and Climate Change Department, Govt. of Assam awarded the Bijni College Eco Club as one of the best College Eco Clubs of the state for the year 2022.

3.4.3***Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

Response: 54

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
16	0	21	8	9

File Description	Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 38

File Description	Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Bijni college, Bijni facilitates well maintained and accessible infrastructure for the smooth running of learning activities. The key features related to infrastructure and physical features are presented below.

Classrooms:

- Smooth functioning of the classes the Bijni college Bijni, provides well maintained classroom both for Honours and Regular students.
- Most of the class rooms are equipped with surveillance of CC TV camera.
- Assuming the student's requirement each department has separate classroom facilitated with Projector.
- There are total 41 classrooms out of which 11 classrooms are equipped with projectors and 06 are ICT Smart classrooms.
- Classrooms are maintained with adequate facility of proper sitting arrangement and equipped lights and fan in each room.
- Other than Regular students the college maintains Distance learning facilities under KKHSOU.

Laboratories:

- Bijni College has 09 departmental laboratories: Botany 02, Chemistry 01, Education 01, Physics 03 and Zoology 02 respectively.
- There are well equipped computer labs in the institution, two labs within the central library, 01 lab for the Department of Physics and 01 lab separately for central computer laboratory.

ICT Facilities:

- The institutional campus is enabled with 24x7 Wi-Fi facilities.
- The College campus is equipped with surveillance of CC TV camera for the security purpose.
- The college has a Teacher's conference hall for meetings events equipped with smart LCD, projector screens, audio-visual facility along with individual microphones.

Cultural Activities:

- The College has an Auditorium named Birendra Giri Basumatary used for celebration of major cultural events and competition with accommodation of about 250 people seating capacity. Various cultural activities are supervised by cultural cell in collaboration with the cultural secretary of college students' union.
- There is an open stage named Uday Chandra Das Memorial Open Stage within the campus for conducting and celebrating different cultural activities and occasions. The stage is donated by ACTA (Assam College Teachers Association), Bijni College Unit.

Gymnasium and Yoga Centre:

- The college has adequate facilities for sporting events. It has playgrounds football and volleyball.
- The college has separate and well-equipped gym for both male and female to fulfill the needs of the students looking for cardio-vascular workout.
- The college enthusiastically observes and participates in the International Yoga Day.
- The important sporting events are looked after by the professional PI with the cooperation of Sports In-Charge under the supervision of IQAC of the institution.

Other infrastructural facility:

- Besides the aforesaid activities and facilities offered by the institution, the college has also provided other support facilities to enhance the conducive environment in the college.
- The institution provides hostels for boys and girls separately with accommodation of 20 for boys and 52 for girls respectively under the supervision of the Hostel Management Cell committee of the college.
- The college runs a canteen under the supervision of college canteen management committee.
- The institution also has 10 safe drinking water plants, NSS Unit, Car, Bike and Bi-cycle parking spot for teachers and students separately, separate toilets for Boys and Girls with running water facilities, Botanical Garden and a fishery tank. The Department of Zoology maintains vermi compost plant.

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 36.93

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
73.61	37.14	132.61	5.96	39.34

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Bijni College Library was using **SOUL 2.0** (Software for University Libraries) since **2017**. From **September 2022**, the college library has been using Integrated Library Management Open Source Software **KOHA** for automation of different Library housekeeping operations like cataloguing of books, management of library users database, automated circulation system, reports generation etc. The college library has been modernized to provide computerised services to Bijni College academic community at large. The Library is modernized with Barcoding based automation system that facilities check-in, check-out of books. The library's OPAC (Online Public Access catalogue) can be accessed through the internet. (<http://117.211.77.152/>). The OPAC can be searched by authors, title, subject, keywords, classification numbers, publishers, etc.

The library holds print collection of **34359** which includes **13269** of text books and **21090** of reference books. Its database is maintained in the KOHA server and the bibliographic information of each collection can be accessed from any corner of the world through web OPAC. The library has been continually subscribing the NLIST (**National Library and Information Services Infrastructure for Scholarly Content**) provided by the INFLIBNET centre for E-Journal and E-books. It has **6293** numbers of E-Journal and **195809** numbers of E-Books.

The library is also maintaining an **Institutional Repository** of publications where old question papers, college magazine and books published by college publication cell is available.

The library is soon going to introduce RFID technology.

Features:

1. Uses barcode scanner and book scanner.
2. It has multi-user facilities.
3. Full version support.
4. It offers membership cards.
5. OPAC available.

Library Resource :

Textbook : **13269**

Reference Book : **21090**

E-Book : Via NLIST Subscription

E-Journal : Via NLIST Subscription

Newspaper : 09

Journal : 09

Magazine : 10

The Library is divided into various sections :

1. Reading Room for Students.
2. Reading Room for Teachers.
3. Circulation Counter.
4. Property Counter
5. Reference Sections.
6. Periodical Section.
7. Newspaper Section.
8. Reprography Section.
9. Computer Laboratory for accessing E-Resources.

Various services provided by the Library :

1. Subscription of Journal
2. Computerised Circulation Services
3. The library has a digital repository for Books & Magazine published in the college and Question papers
4. OPAC facility available
5. Library is under CCTV Surveillance.

Link for Web OPAC - <http://117.211.77.152/>

Link for Digital Library - <http://117.211.77.152:8080/jspui/>

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

- The institution updates the IT facilities and Campus Wi-Fi connection time to time for smooth running of the administrative works as well as other academic activities. At present, there are 100 Desktops and 19 Laptops in the college. Out of 100 Desktops, 76 are used by the students in four computer Labs and 10 computers are used by the administrative office, and 14 desktops are used by teaching departments.
- The institution has provided broadband connection in the administrative building and Wi-Fi facilities in all the departments and all the classrooms with the password. There is an ICT Cell under the IQAC for maintenance of the IT infrastructure of the institution. The cell inspects the proper functioning of the IT facilities and also makes necessary upgradations of the computers and necessary accessories as per the recommendations of the college teaching departments and the college administration.
- The college website has been upgraded during the session 2021-2022 and some new important features have been added.
- All the departments have been provided with desktop computer for doing departmental works which are LAN connected. The college has also installed two printers -one for science stream and one for Arts stream.
- The college has provided projectors for all the honours classrooms of the departments for attractive and smooth running of the audio-visual classes. Six new smart rooms have been installed in the P.G. departments of Assamese, Bodo and English.
- The desktops and Laptops run on Windows 7, Windows 10 operating systems. Most of the Computers have installed with MS Office 2010.
- As a learning management system, the college uses Google Meet. The recorded classes, class materials and assignments are provided through the google classroom.
- There are four computer laboratories with about 76 computers and 7 Wi-Fi connected system with available bandwidth of 100 MBPS speed.
- The central library of the college provides the e-resources and e-books necessary for the students and the faculty members of the institution.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 33.58

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 76

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 53.79

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
135.11	92.62	20.07	115.04	57.65

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 41.48

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1389	1328	1093	772	288

File Description

Document

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 1.31

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
154	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 47.5

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
68	45	28	16	14

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
104	92	48	70	46

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 48.68

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
63	16	5	4	4

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 19

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
11	6	2	0	0

File Description	Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	1	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has an active alumni association, which perform in multidimensional areas. The Association has been co-operating actively in the all-round development of the institution. Keeping in view the greater involvement of the ex-students of the institution in its all-round development, an alumni association was formed in the college on 30th September, 2002 with Sri. Dasarath Ray as its president, Sri. Pramathesh Bayan its secretary and 21 members. Bijni College Alumni Association is registered under Societies Act XXI of 1860, Government of Assam and the registration number is RS/CRG/261/E/03 of 2023-24. Moreover, all the 14 departments of the college have their own departmental alumni association. They run various activities time to time. The departmental level alumni association complement the central association. At present Sri. Ranjit Kumar Narzary is the president of the Association and Sri. Sanjay Sutradhar is the secretary along 26 executive members.

The association raised fund for construction of a Botanical Garden in Bijni College and in the year 2017 the construction for the Garden has been completed and handed over to college authority for maintenance. Mr. Kamal Sing Narzary, Ex-MLA of 33Bijni Constituency is one of the prominent members of the Alumni Association. Under his initiative the association donated a new gate in the entrance which has been handed over to college authority on 20-05-23.

On 23rd December, 2022 Economics Department Alumni Association has organised a Financial Literacy Programme in Choari Boripara Village of Bijni Sub-Division. In the programme faculty members of Economics Department were invited as resources person. A total of 41 villagers were present in the programme. The resource persons have created awareness among the villagers regarding various means of financial frauds which are taking place now a days. Main areas of discussion were Ponsy scheme, KYC update fraud, Lottery Scam, Sim-card Swap etc. The association donated sapling for plantation to the head of Women Group.

On 3rd June 2023, the Department of Political Science in association with Departmental Alumni Association, Political Science has organized a counseling programme on Post graduate admission process in different universities in view to provide information to the final year students. The programme has started with the inaugural speech by Bibekananda Roy (HOD, Associate Professor, Political Science). The programme was led by two resource persons Abhijit RAY, Assistant Professor and Bishal Saha (Alumni, Department of Political Science). The programme has been ended by the vote of thanks given by Dr. Babul Basumatary, Assistant Professor, Department of Political Science.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Bijni College was established with the motto “Learn, Shine and Empower” in 1969 at Bijni of the present district Chirang in Assam. The place is largely inhabited by scheduled tribes, scheduled castes and other backward communities. For the enlightenment of those economically and socially backward people the institution works with its mission and vision.

Vision

To develop dynamic community of lifelong learners by understanding the aspiration, potential, and capabilities of students from the locality. The institution visualizes in empowerment of student with knowledge and skills imbibed with strong values to take challenge in a changing and global society.

Mission

To promote learning by the students and faculty to achieve excellence in education.

In keeping with the vision and mission the governance of the institution involves in following practices.

1. The institution encourages both the faculties and students to participate in the discussion on socio-economic, socio-political, and scientific issues for the quality learning by providing platforms.
2. The institution creates competitive academic infrastructure to cope with the modern-day world and provides skilled based course.
3. The institution encourages and supports the faculties to participate in faculty development courses, seminars, workshops, talks etc. so that the faculties get refreshed and updated with new ideas.
4. The institution arranges mentorship system which is helpful to the students for setting their goals.
5. The institution also arranges career counselling programmers by inviting reputed counsellors which helps the students in choosing their careers as per their talent.
6. The institution involves all the stakeholders in the management system which helps in developing leadership qualities among the faculties and students.

Decentralisation and Participation

The effective leadership of the institution is visible in institutional practices such as decentralization and participative management. The Governing Body (GB) of the institution is the highest decision-making body consisting of President, Secretary and 9 members. The GB delegates authority to the

Secretary/Principal in both administrative and academic areas. The principal again delegates the power to different cells and committees formed within and outside the IQAC that creates the atmosphere of democratic participation in the management of the institution. The Principal directly supervises the functioning of different cells and committees which are constituted outside the IQAC. He indirectly supervises the functioning of different cells and committees that are constituted within the IQAC through IQAC, Co-ordinator.

The decentralization practice is also applied in the management of academic activity. The Principal appoints the Vice-Principal from among the most senior faculties who is given responsibility to supervise the academic activities of different departments. He also appoints the Academic Heads of Arts and Science Streams who are given the responsibilities to supervise the academic activities with the respective streams. He also appoints the head of different departments for supervising and execution of academic policies within their respective departments. The faculties of the departments are also empowered to take departmental decisions under the leadership of departmental head.

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The major policies for the overall development of the institution are made by the Governing Body (GB). The Principal and IQAC formulates the five year and annual strategic plans respectively by involving different stakeholders.

Administrative Setup

- –

In the office administration, the Principal is the supervising and ultimate authority of the office. It involves Head Clerk, Dealing Assistants, Office Bearer, Chowkidars and Sweeper. The Head Clerk co-ordinates the function of all dealing assistants. Official works like Gen. Account., UGC, Govt. Grants, Salary Accounts, Exam Fund, Students' Fund, Scholarship, Maintenance of Academic Records etc. are distributed among all the dealing Assistants. Office Bearers are responsible for filling the documented works and their movements from officers to officers. Chowkidars are responsible for making available of office materials. Sweeper is responsible for sanitisation of the offices as well as the campus.

- –

The Principal decentralises the academic management by appointing the Vice-Principal for overall supervision of academic activities followed by Academic In-charge for both Arts and Science streams and Head of the Departments for supervising and execution of academic policies within their

respective departments. The Authority also delegates its power to the members of Bijni College Academic Council to take decision and execution of academic activities of the institution. The Principal also constitutes Examination Committees to conduct sessional and semester examinations and Zonal Committees for evaluation of the answer scripts.

- –

Chaired by the Principal, The Library Advisory Committee is the decision making body of the Library administration. Librarian is the overall in-charge of Bijni College Central Library who is assisted by the Assistant Librarian, Library Assistants and Library Bearers.

- –

In the management of the institution, the entire college fraternity involves in various responsibilities. The authority forms various committees and cells with due approval of Governing Body under IQAC and outside IQAC for smooth functioning of different activities. The power of policy making, and execution are given to the convenor and members of the different cells and committees. The Principal supervises the function of different cells and committees directly or indirectly.

- ***Appointment and Service Rule –***

Recruitment of both the teaching and non-teaching staff in the sanction post is done as per the service rule of Assam Government and the direction of the Director of Education, BTR Government, Assam. The promotion of the faculties is done as per the guidelines of Director of Higher Education of Assam along with the eligibility criteria prescribed by the University Grant Commission.

- ***Deployment of Institutional Strategic Plan –***

For the overall development of the infrastructure development of the institution as per the strategic planning of the institution, the institution applied for the construction of classroom building, Girls' Hostel, Open Stage, College Gate, purchase of equipment's to different Government and Non-Government organisations. Accordingly it received -

1. RUSA Grant of Rs. 2 CR for new construction, renovation/upgradation, and purchase of equipment.
2. PG Block in 2020 from IOCL Refinery, Bongaigaon.
3. SC Girl Hostel in 2020 from Govt. of Assam.
4. College Gate of Rs. 12,00,000/- from Bijni College Alumni Association in 2023.
5. Open Stage of Rs. 126800.00 from Bijni College Unit, ACTA.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies**6.3.1**

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The college has effective welfare measures for both the teaching and non-teaching staff that create homely and secured atmosphere in the institution. The institution has Appraisal System for teaching and non-teaching staff that helps in their self-improvement in works.

Welfare Measures

The institution has welfare measures for both teaching and non - teaching staff. It has following facilities for both teaching and non-teaching staff.

1. Free Health Check-up
2. Recreation
3. Safe and Secured Workplace (CCTV)
4. Drinking Water Facility
5. Sanitization Materials

6. Canteen
7. Staff Common Room
8. Outdoor and Indoor Sports Facilities
9. Parking Area
10. Library Facilities
11. Gymnasium
12. Leave benefits as per Govt. of Assam
13. Retirement benefit as per Govt. of Assam
14. Financial Support to faculties for participation in seminars and workshop

Performance Appraisal Report for Teaching and Non-teaching Staff

The institution has Performance Appraisal System for both teaching and non-teaching staff which helps not only one to identify his/her strength and weakness but also to evolve as a reflective practitioner. Thus, this system presents with a prospect to contribute successfully to continuous professional development activities. In this system collection of self-appraisal report annually from both the teaching and non-teaching staff is applied as tool. The system is run and supervised by the IQAC, Co-ordinator. In the system, each teaching and non-teaching staff is provided annual self-appraisal form to be filled up and get submitted to the IQAC office. After receiving the self-appraisal report from both the teaching and non-teaching staff the same is verified for authentication by the IQAC, Co-ordinator. After verification, the IQAC, Co-ordinator issues suggestion report to the teaching and non-teaching staff which helps them in correcting their weakness keeping along with their strength and to become a reflective practitioner.

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 17.77

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	19	32	12	4

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
20	20	20	20	20

File Description	Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization**6.4.1**

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The institution has strategies for mobilization and optimal utilization of resources and funds from various sources like, government and non-government organizations and it conducts financial audits regularly through internal and external auditors. The institution mobilizes funds from both internal and external sources and makes necessary arrangement for optimal utilization of resources available to the institution. To ensure optimal utilization of available resources and to check misuse of funds the various committees are constituted such as Purchasing Committee, Construction Committee, Exam Audit Internal Committee etc.

The institution mobilizes funds both from internal and external sources.

The External Financial Sources of the Institution:

1. Rashtriya Uchatttar Shiksha Abhijan (RUSA)
2. CSRI Initiative of Bongaigaon Refinery
3. Govt. of BTC
4. Govt. of India
5. DVT
6. Eco Club
7. Govt. of Assam

The Internal Financial Sources of the Institution:

1. Tuition Fee from the students
2. Hostel Fee from the students
3. Examination Fee
4. Festival Fee and other fee from the students
5. Vermicompost
6. KKHO, Bijni College Centre
7. College Canteen
8. College run Self-Financing P.G. Courses
9. Sanitizer Products
10. Waste Paper

The institution has a transparent and systematic financial management system. The finance and accounts operation of the college in different heads are handled by dealing assistants under the strict supervision of the Principal. The dealing assistants take care of the record of staff salaries and leaves. They also maintain the case books for every transaction between the institution and its stakeholders and vice versa. The case books are checked with the help of bank statements. Vouchers for the purchase of various items for the institution are maintained systematically by the respective dealing assistants of the heads. The institution conducts both internal and external audit regularly to strengthen and to improve all financial dealings of the institution from 1st April to 31st March. Internal audit is done annually by the Chartered Accountant. The institution conducts external financial audit annually by Local Audit, Govt. of Assam. Audits are conducted as per the auditing standard of the country. It is done by the Assistant Director of Audit (Local Fund), Government of Assam. Auditor cross verifies the fee collected with the approved list of the students. Other incomes are also cross verified with the receipts issued to the students. The amount received from the funding agencies are also cross verified. The auditor also examines the expenditure

vouchers with the supporting documents. The auditor also examines the Bank Accounts. If any discrepancy is noticed by the auditors both in the income and expenditure, then reverification is done and sorted out with the help of dealing assistant and the authority. All the financial transactions are very sincerely audited based on the financial statement and an Audit Reports his issued to the institution.

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell of Bijni College has contributed significantly for institutionalizing the quality assurance strategies and processes of the institution. The IQAC of Bijni College plays a pivotal role in identifying parameters of qualities and strategies of the institution.

Annual Strategic Plan

It makes minimum annual strategic plan regarding teaching learning process, structure and methodologies of operations and learning outcomes, developing infrastructure and introducing skill based courses and chalks out the plans for their completion.

Academic Audit System

The institution through Academic Cell under IQAC, BC reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through internal and external academic audits. It ensures the implementation of experiential, participatory and problem solving methods and ICT infrastructure in teaching learning.

National Assessment

The institution started participation under the initiative of IQAC in various national assessment and accreditations like the National Assessment and Accreditation Council (NAAC), the All-India Survey of Higher Education (AISHE), National Institutional Ranking Framework (NIRF) etc. The practice has been institutionalised now by the college.

Research based Studies

The IQAC introduced regular departmental practice of organising workshops on Research methodology followed by seminars and publications.

Organising Seminar, Webinar and Workshop

The IQAC, Bijni College initiated organizing several seminars, webinars and workshops on various burning issues.

Organising Faculty Development Programme

The IQAC periodically organised FDP's and training programmes on various related issues to upgrade the staff.

ICT Classes

The IQAC initiated measures to provide ICT tools into every departmental classroom besides providing digital interactive boards to the PG classes. It also ensured the availability of E-resources like E-books through NLIST, E-journals through NLIST and digital database through Bijni College website.

Publications

As per the annual institutional strategic plan of the IQAC, Bijni College 2019-20, the publication cell of IQAC registered itself under Raja Rammohun Roy National Agency for ISBN under the Ministry of HRD, Govt. of India on 29th December 2020.

Thereafter, the IQAC published the several important publications

Mentoring System

The institution has a well organised Mentoring System where all the students from Honours and Regular Courses get mentoring from faculties in Grouping System. The system was initiated by the IQAC. Now the institution has adopted it and has been implementing through the teaching faculties.

MOU

The IQAC initiated MOU's with other institutions and NGO's with view to collaborate teaching learning and other activities. Total 21 active MOU's have been done in this regard. Besides academic exchange, waste management activities, employment and apprenticeship related activities and short term courses have also been accomplished with various intuitions and organisations to achieve the desired goal.

Further, the IQAC, Bijni College has also played pivotal role in institutionalizing some of the healthy cultures as mentioned below:

1. Conduction of energy audit.
2. Several green campus initiatives.
3. Conducting feedback programmes from stakeholders.
4. Timely submission of AQAR to NAAC.
5. Mobilising and registering Alumni Association.
6. Mobilising Parent-Teacher Cell.
7. Registration under ToFEI (Tobacco Free Educational Institution)

- 8.Waste management system
- 9.Organic Manure
- 10.Alternative energy-solar plant.

File Description	Document
Upload Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

To sensitize the gender equity the college initiates different programmes for overall development of the institute as well as the society. The major activities regarding gender sensitization and action plan undertakes by the different cell of the college. The college initiates various safety and security measures in the college campus. A security personal has been deployed at the main entrance to monitor people during the day. Two-night watchmen keep vigil over the campus at night. CCTV cameras have been installed at specific locations to ensure round the clock campus surveillance. The leading activities cells of the institute are Women awareness cell, Extension activity cell, NSS Bijni College Unit, Anti-sexual harassment cell, Career Counselling Cell, Health cell. The vision and mission of the Bijni College for the promotion of gender equity has been taken different initiatives to uplift the social status and their all-round development. Being a visionary for the promotion of equal rights and opportunities for women the college continuously provides a foundation where the gender related issues discussions can be taken place. In order to be model institution and to glorify the visionary of women's activity the college has taken the following steps –

1. The NSS Bijni college unit has been conducted induction programme and recruitment of girl students on 23rd March, 2018. Out of total participants 23 were female and 30 males.
2. The Sports and Extra Curricular Activity Cell initiated the participation in the state level women football competition organized by Silbari Anjali club at Borobazar, Bijni on 25th to 27th August, 2018.
3. The NSS Bijni college unit has been conducted drama on human trafficking and care for girl child titled "Ardhakash" on 8th March, 2019.
4. The extension activity cell conducted workshop on self-employment and economic empowerment of women on 18th August, 2019 to 19th February, 2020. The total women participants were 91 during the programme.
5. The seminar on women and cyber security were conducted on 2nd February, 2020 by women awareness cell. The total women participants were 180.
6. The Women's Day is celebrated every year.
7. One-day international talk on "Decoding Breast Cancer Challenges-Grassroots Solutions" was Organized on 26th October, 2021.

8. Self-defence training of girl students are provided for self-preservation and safety by NSS Unit, Bijni College.

10. Inter Institution Club Women Kabadi Competition was organized by Sports Cell, IQAC, Bijni College, Bijni.

11. Workshop on 'Gender equality today for a sustainable tomorrow' in connection with International Women's Day organized by Women Awareness Cell, Bijni College.

12. Girl Child Day was celebration by NSS, Bijni College, Bijni.

13. International Day of Person with Disability Day, 3rd December, 2021

14. Awareness programme on Legal rights of women was on 12th September, 2022.

15. Awareness programme on Health & nutrition organized on 3rd December, 2022.

File Description	Document
Upload Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**

2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The Bijni College initiatives different activities and provides intuitional efforts for the development of campus environment towards cultural, regional, linguistic, communal, and socio-economic dimension. To attain this objectives Bijni college regularly organized awareness campaign for the promotion of an inclusive environment in the campus as well as the communities from where students hail. At college level various units, cells, bodies of the institutions such as Women awareness cell, Extension activity cell, NSS Bijni College Unit, anti-sexual harassment cell, Career Counselling Cell, Health cell, sport and cultural cell, student union body and teacher unit takes various initiatives to promote inclusive environment. Some important effort and initiatives are given below –

- Republic Day Observed in the college as well as participated in district celebration.
- Celebration of Silpi Divas, Matribhasa Divas, Bishnu Rabha Divas.
- Celebration of Teachers Day.
- Cerebration of death anniversary of Dr, Bhupen Hazarika on 5th November.
- Celebration of Fateha-E-Dwaz Daham
- Celebration of Milad Un Nabi
- Organization of college week and Freshmen social day
- Celebration of BTR Accord Day on 27th January, 2022.

Bijni College takes initiatives and efforts in inculcating the constitutional spirit within the members of the college. Some of the initiatives are listed below –

- Swachh Bharat Summer Internship Programme organized on 15th to 30th June, 2018.
- Swachha Hi Sewa organized by college on 24th September, 2018.
- Azadi Ka Amrit Mahotsav celebrated by Eco Club, Bijni College on 4th to 10th Oct. 2021.
- Rashtriya Ekta Divas celebration organized by NSS, Bijni college unit on 31st October, 2020. (Online)
- Constitution day celebration organized by NSS Unit, Bijni College on 26th November, 2020. (Online)
- Voters Awareness programme and New Voters Registration, 13th November, 2021
- National Voters Day, 25th January, 2022.
- International Yoga Day, 21st June, 2022 & 2023.
- World Environment Day, 5th June, 2022
- World water Day, 22nd march, 2022
- National Science Day, 28th February, 2022

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice I

Title – Intensive Interactive Learning (IIL)

Objective –

1. To take the students beyond the conventional text book and lecture method.
2. To provide exposure of diversified learning experience.
3. To inculcate experiential and participative learning methods.

Context – For the purpose the academic cell of the college proposes to organise students’ seminar mandatorily for at least all the honours students. Thereby, all the academic departments were instructed to conduct at least one departmental seminar along with a workshop on “Research Methodology” and in other pedagogic aspects in collaboration with the Research Cell. Accordingly, the college academic calendar also allotted time frame for these seminars.

Obstacles - The initial challenges before them were the reluctance on the part of the students to adopt this method and availability of few faculties’ adept in this practice. Then the college through the academic cell initiated systematic and sustained training and counselling for the faculty and students

respectively.

Practice - The college was lacking in appropriate technological aids and appliances as well as the digital empowerment on the part of the students. The basic needs like projectors, smart classes, availability of digital platforms were not available. The academic cell proposed to the college authority for availing these requirements at the earliest. Moreover, to dedicate adequate time for this endeavour within the semester curriculum and academic calendar was a challenge. But the enthusiasm and dedication on the part of college administration, faculty and few students made this endeavour most attractive among all. The students were advised and counselled through the technical workshops on research methodology. They were also encouraged to explore the digitalised college library as well as handling of technical aids. Further, they were trained to prepare PowerPoint presentations and deliver from the podium. The departments also encouraged the students to publish wall magazines and exploring critical or analytical knowledge on their academic subjects. In most of the times the departments also invited faculties and students from other departments to interact with each other.

The academic cell proposed the principal and GB the required funding. Accordingly, the fund is managed. The departments at their end initiated a collection from among the faculties and their students, those who desired to be a part of this effort. In this manner gradually few equipment's and smart class rooms were arranged by the authority and programmes were conducted by the pooled resources managed by the teachers and students.

Evidence of Success – During the last five academic years almost all the departments arranged the departmental seminars, workshops and wall magazine publications. This practice empowered the students in particular to develop their intellectual prowess in diverse subjects that can help them in competitive examinations. The benefit of this endeavour can be witnessed in the enthusiasm of the students and faculty related to subject discussions and interactions both within and beyond the classrooms. The vibrant classrooms, crowding in the library and several editions of wall magazines are testimony to the success of this endeavour. The average result also reflects the success of this practice.

Best Practice II

Title: Environment Friendly initiative: Towards a sustainable posterity.

Objectives of the Practice: Environmental crisis is a global challenge. It leads to many disasters on the earth. Therefore, the college decides to work for an eco-friendly environment to overcome the challenges with the following objectives –

- Promotion of eco-friendly principles and practices among the students and the staff.
- Pollution free campus measures.
- Plantation drives.
- Energy conservation measures.
- Alternative sources of energy.
- Water conservation measures.
- Vehicle free campus measures.
- Plastic free and tobacco free zone.
- Energy and green audits.
- Scientific waste management system.
- Environment friendly awareness programmes in an extensive manner among the students and the

people of neighbouring villages.

Context:

The number of problems and challenges have been increasing everyday due to the environmental degradation. Therefore, the protection and upgradation of environment is the need of the hour. As an institute of higher education Bijni College realized its duty to contribute its might towards the same. Besides the universal responsibility, the local context also necessitated the urgency to initiate environment friendly measures in and around the campus.

The Practice:

- Bijni College has adopted a clean and green campus policy to address the crisis and it has constituted some cells and committees
- Most of the environment related activities are initiated through the various cells of the college.
- The College regularly organizes Seminars, Webinars, Talks, Awareness Camps and Workshops related to both global and local environment issues.
- College regularly organize study tours.
- Organizing audits like Green audit, Energy audit etc.
- College regularly observes World Environment Day and Ozone Day.
- College initiates meaningful measures for water harvesting and management within the campus.
- College has a robust system of paper-waste and garbage-waste management.
- Measures initiated to produce Vermicompost in a scientific manner.

Evidence of success:

- The College has witnessed considerable improvement in its green cover and campus status.
- 6 kilowatt capacity off-grid solar system with zero export devices has been successfully supplying alternative solar energy since installation.
- Revenue is collected from the Vermicompost product and organic manure.
- Harvested water is being reused in toilets and garden.
- The adopted villages have been converted into model Swachh Village.
- Observing No Vehicle Day, and maintaining tobacco free and plastic free campus.
- Eight students of the College have received Swachhta Saarthi Fellowship, 2021 from DBT.
- The College has awarded with District Green Champion 2021-22 and Swachhta Action Plan Institute, 2021 by Ministry of Education, Govt. of India.
- The College is awarded with the Best College Eco Club -2022 by ASTEC, Govt. of Assam.
- The College has carried out plantation drives to improve the number of plants.
- The College has two active MOU's with two different NGO's to supply paper-waste and garbage-waste.
- The visit of Forest Man Padmasri Jadav Payeng to the College on 21st January, 2022 greatly motivated the students and the faculty for pro-environment endeavours.

Problems Encountered:

- Ignorance and negligence of people hampers the expected outcome.
- Fund crunch is a major issue to sustain the initiative.
- Busy academic schedule and the pandemic effect hamper the involvement of students.

- Sustained motivation of students.

Resources Required:

- Manpower.
- Technical tools.
- Infrastructures.
- Fund.
- Plan and policy.
- Co-ordination with the local administration.

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Bijni College embarked upon its distinctive journey on the historic day of 21st July, 1969 when the first human being landed on the moon. It is the oldest college in Chirang district of BTAD, Assam. Situated within the solution foothill of Bhutan-India border and on the bank of river Dulani, the campus considers of one hundred bigha (33.06 acre) of land with sufficient green coverage. The large number of student community comes from reserve category of ST & SC besides almost fifty percent of women students from various communities like Bodo, Rajbongshi, Nepali, Bengali etc. The students are mostly poor socio-economic backward classes. The college has undergone the 2nd cycle of NAAC Accreditation with B+ grade. It is provincialised with 12 (B) and 2 (f) status of UGC. It is also celebrated its Golden Jubilee in the year 2018-2019.

Presently, the college has both Arts and Science stream and post-graduation course in Assamese, English and Bodo. Thrust on research methodology based writing and publication is one of the distinctiveness of the college as per its priority on research oriented activity for both faculty and students. The college is committed to nurture the culture of such writers among the mentioned stakeholders. Research oriented publications serve as the vital indicator of an institution's distinctiveness and alignment with its core priorities and thrusts. This signifies Bijni College's commitment to enhance learner's experience, priority of research, community engagement and interdisciplinary collaboration.

In this regard Publication Cell and Research Cell work in collaboration to produce quality publication. The Research Cell helps the departments to organise workshop on research methodology based writing by providing selected resource person. These resource persons are selected from among the Ph.D. holder teachers of Bijni College. The total workshops on research methodology based writing organised in the last five years are 23 (twenty three). It helped in creating an environment of inculcating the culture of research and writing.

As far as publications are concerned there are different forms of publications. Infact, Bijni College has

given importance publications since its inception.

1. Every year Bijni College “*Annual Magazine*” (Multi lingual) is being published by the Students’ Union of the college, where students teachers and non-teaching staff all have contributed their creative and analytical writings.
2. Every Department of the college has been publishing its own *wall magazine* every year with the aim of enhancing the creativity of the students.
3. The Bodo Literary Society of Bijni College has been regularly publishing a magazine named “*ALARY*” every year.
4. The Physics Department of the college publishes its Annual Departmental Magazine “*QUANTA*”.
5. The Bengali Department of the college published its Annual Handmade Journal “*PUTHI*”.
6. In addition to various annual magazines and departmental publications of the college, the Publication Cell of this college has published a total of 14 books in the last five years (2 Nos. Souvenir, 5 Nos. Multi lingual edited books, 2 Nos. Solo books, 4 Nos. Proceedings and 1 multi lingual edited Journal).

Academic year wise publications:

For the purpose of standardization of publication it applied to Raja Rammohun Roy National Agency for ISBN (Under the ministry of HRD, Govt. of India) and got registered under it on 29.01.2021 (Application Ref. No. 1791/ISBN/2021/P). Thus, the Publication Cell of Bijni College has emerged as a provider of internationally standardized publication platform to its faculties, students and concerned public.

2017 – 2018

1. “*PRATIBHA*” Vol-5, ISSN: 2349-5286, Women awareness Cell.

2018 – 2019

1. “*COMMEMORATIVE VOLUME*”, ISBN: 978-93-80382-30-2 in connection with the opening ceremony of Golden Jubilee Celebration of Bijni College in July, 2018.
2. Golden Jubilee Issue Multilingual Journal “*ANWESHA*” Vol-I, Issue - I on April, 2019, ISBN: 978 93 85442 38 4.

2019 – 2020

1. “*GOLDEN JUBILEE SOUVENIR*” in connection with Golden Jubilee Celebration of Bijni College in February, 2020.

2020 – 2021

1. “*ANWESHA, VOL-II*”, February, 2020, ISBN: 978-81-951163-2-4, a multi lingual Book of Women awareness Cell
2. “*RAYTHAI JOTHAI*”, November, 2021, ISBN: 978-81-951163-4-8 an anthology of selected prose in Bodo subject.

2021 – 2022

1. “ANWESHA, VOL-III”, February, 2021, ISBN: 978-81-951163-5-5, Women awareness Cell.
2. “*Literature in English: Other Voice*”, 3rd February, 2022, ISBN: 978-81-951163-6-2, department of English.
3. “*SHOLO JOTHAI*”, April, 2022, ISBN: 978-81-951163-7-9, an anthology of selected prose in Bodo subject according to syllabus of TDC 5th Semester.
4. “*Women in 19th & 20th Century*”, June, 2022, ISBN: 978-81-951163-0-0.
5. “*Research Methodology*”, June, 2022, ISBN: 978-81-951163-8-6.
6. “*Environmental Issues: Risk, Management and Sustainable Development*”, in Collaboration with ‘Aaranyak’, June, 2022, ISBN: 978-81-951163-1-7.

2022 – 2023

1. “*A Glimpse on the genius of Purandar Patgiri*”, November, 2022, ISBN: 978-81-951163-9-3.
2. The Publication Cell applied for renewal to Raja Rammohun Roy National Agency for ISBN (Under the ministry of HRD, Govt. of India) and got registered under it on 23.02.2023 (Application Ref. No. 3826/ISBN/2023/P) and got permission for more 10 (Ten) ISBN numbers.
3. “ANWESHA, VOL-IV” December, 2022, ISBN: 978-81-962480-0-0, Women Awareness Cell.
4. “PRATIBHA” Vol-VI, March, 2023, ISSN: 2349-5286, Women awareness Cell.

5. CONCLUSION

Additional Information :

During the last five years the college worked considerably for the eco-friendly aspects and women empowerment related issues. The college has also boosted its publication considerably by registering itself in Raja Rammohan Ray National Agency for ISBN (Under the ministry of HRD, Govt. of India). The geo-political location of the college, namely, Tribal area and Bhutan bordering location having Manas Reserve Forest nearby comes with additional advantage for the college to explore in regard to employment opportunities. Therefore, the college is considering actively to explore the same. The high percentage of female students and SC and ST students are also one of the key feature of the college which comes with additional responsibility and opportunity.

Concluding Remarks :

In brief, in the last five academic years, Bijni College has made significant strides in fostering academic excellence, promoting research culture, and ensuring holistic development of students. Despite the challenges of lockdowns during the period, the college emphasised the addition of ICT facilities, e-learning assistance to the students, inculcating experiential and participative learning methods and other. However, there remain areas that necessitate attention and improvement, particularly in enhancing industry-academia linkages, upgrading infrastructural facilities to meet contemporary standards, addressing student dropouts and implementation of NEP 2020 . By addressing these areas proactively and leveraging its strengths, the college can further elevate its standing as a beacon of quality education and contribute meaningfully to the socio-economic fabric of Bijni and it's neighbouring areas in particular and the region in general.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)</p> <p>Answer before DVV Verification:</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>895</td><td>895</td><td>1100</td><td>790</td><td>770</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>675</td><td>661</td><td>1068</td><td>729</td><td>685</td></tr></table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>922</td><td>1075</td><td>1221</td><td>794</td><td>890</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>895</td><td>895</td><td>1100</td><td>790</td><td>770</td></tr></table> <p>Remark : DVV has made changes as per the report shared by HEI.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	895	895	1100	790	770	2022-23	2021-22	2020-21	2019-20	2018-19	675	661	1068	729	685	2022-23	2021-22	2020-21	2019-20	2018-19	922	1075	1221	794	890	2022-23	2021-22	2020-21	2019-20	2018-19	895	895	1100	790	770
2022-23	2021-22	2020-21	2019-20	2018-19																																					
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3.3.2	<p>Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years</p> <p>3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>71</td><td>32</td><td>21</td><td>25</td><td>12</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>0</td><td>27</td><td>1</td><td>0</td><td>0</td></tr></table> <p>Remark : DVV has considered only those books who have ISBN Numbers</p>	2022-23	2021-22	2020-21	2019-20	2018-19	71	32	21	25	12	2022-23	2021-22	2020-21	2019-20	2018-19	0	27	1	0	0																				
2022-23	2021-22	2020-21	2019-20	2018-19																																					
71	32	21	25	12																																					
2022-23	2021-22	2020-21	2019-20	2018-19																																					
0	27	1	0	0																																					

5.3.1	<p>Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years</p> <p><i>5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years</i></p> <p>Answer before DVV Verification:</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>16</td><td>23</td><td>2</td><td>0</td><td>0</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>11</td><td>6</td><td>2</td><td>0</td><td>0</td></tr></table> <p>Remark : DVV has considered only medals at national , international and university level</p>	2022-23	2021-22	2020-21	2019-20	2018-19	16	23	2	0	0	2022-23	2021-22	2020-21	2019-20	2018-19	11	6	2	0	0
2022-23	2021-22	2020-21	2019-20	2018-19																	
16	23	2	0	0																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
11	6	2	0	0																	
6.3.2	<p>Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years</p> <p><i>6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years</i></p> <p>Answer before DVV Verification:</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>5</td><td>21</td><td>5</td><td>10</td><td>5</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> <p>Remark : DVV has made changes as per the report shared by HEI and made all output as 0 as no teacher has been provided with the financial assistance of 2000 and more.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	5	21	5	10	5	2022-23	2021-22	2020-21	2019-20	2018-19	0	0	0	0	0
2022-23	2021-22	2020-21	2019-20	2018-19																	
5	21	5	10	5																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
0	0	0	0	0																	
6.3.3	<p><i>Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years</i></p> <p>6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td></td><td></td><td></td><td></td><td></td></tr></table>																				

2022-23	2021-22	2020-21	2019-20	2018-19
0	19	32	12	4

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	19	32	12	4

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
20	20	20	20	20

Remark : DVV has changed the data as per the supporting document

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations