

Maintenance of Campus Infrastructure

Purchase maintenance and utilisation of physical, academic and support facilities like laboratory, library, sports, computers, classrooms etc. are most done through various committees and cells under the supervision of the principal. Most such important committees are approved by the Governing Body. The major purchases are carried out through the purchase committee and construction works are supervised by construction committee. The requirements related to the maintenance and utilisation of such facilities are conveyed to the principal through the departmental HODs, Student Union Body, Various Cells and committees etc. Thereafter, follow up action are taken on priority basis to meet the requirements. Minor requirements related the infrastructure and support facilities are carried out directly and promptly by the direct initiative of the principal in consultation with the departments.

The maintenance of laboratories is done by the departments with their available faculties and laboratory assistants in the supervision of the HODs. They maintain stock and requirements related to new purchase and repairs are put forward to the principal to be met up through the concerned committees wherever necessary.

The maintenance of library is directly taken care off by the library staff led by the librarian under the supervision of Library Advisory Committee. The decision making related to the new policies in regard to upgradation, maintenance and utilisation of the library is actively supervised by the Library Advisory Committee. However, in the entire process the suggestions and requirements are collected from the departments, academic cell and student union body. The departments library is purely maintained by the concerned departments under the leadership of the HOD.

Sports related infrastructure and facilities and their maintenance is supervised by sports cell in collaboration with the sports instructor and secretary for Sports of the Bijni College Students Union Body. The sports instructor conveys the requirements to the principal in consultation with the sports cell which is fulfilled by the principal through the concerned committee.

To maintain the computer student ratio and utility and ICT infrastructure there is a cell called ICT maintenance cell. This cell regularly monitors the ICT tools and its upgradation and maintenance in consultation with the principal, maintenance of the classrooms is mostly initiated

by the principal as per the recommendations of the departments, ICT Maintenance Cell and Academic Cell.

Utilisation of the classroom facilities ranges from regular classes to the distance mode courses under KKHSOU and IDOL to the competitive exams held on Sun days as well. The construction of new classrooms and new blocks are supervised by the construction committee. Hostel Management Committee looks after the maintenance and utilisation of Hostels. The inputs regarding the requirements of hostel are gathered through the hostel warden to be fulfilled thereby by the committee.

The College Canteen management committee actively supervises the proper maintenance and utilisation of the canteen. The committee monitor the quality of service by the designated private party.