

IQAC Meeting

Venue - IQAC Office,

Time –2.30 PM

Date – 06-08-2019

Agenda:

1. Discussion on Academic activities for the new academic session.
2. Activate Anti-Sexual Harassment Cell.
3. Celebration of 93rd Birth Anniversary of Bharatna Dr. Bhupen Hazarika as Samanway Divas in collaboration with Bhupen Hazarika Sanskritik Nyas.
4. Miscellaneous.

Members present:

1. Dr. Birhash Giri Basumatary
2. Ranjit Kr. Barman
3. Iswar Chandra Deka
4. Nandita Das
5. Syed Jawahar Hussain
6. Aparna Misra
7. Anindita Chakravarty
8. Opurbo Daimary
9. Mahadev Basumatary.

The meeting began with greetings and wishes from the Chairperson. He sought the cooperation of every member present in conducting the meeting in a most constructive manner. He advised the Co-Ordinator Ranjit Kr. Barman to read out the agenda for discussion and accordingly Mr. Barman elaborated about the same. Taking up the first agenda the Chairperson asked the members to discuss about the academic activities in the new academic session. The members had an engaged discussion among themselves and expressed their opinions about making the experience of teaching and learning more beneficial and interesting for the students by adopting new methods. The resolutions were taken after elaborate discussions.


Principal
Bijni College, Bijni

Resolution No. 1 :

The meeting resolved to advised the academic departments to organize departmental workshops on writing research articles and assignments based on research methodology. It also advised to bring awareness among the students regarding its benefit for their academic progress.

Resolution No. 1 (a) :

The meeting resolved to advise all the academic departments to take initiative for publication of departmental journals and books based on prescribed syllabus. It also advised the faculty members in significantly contributing to the academic environment upgradation.

Resolution No. 1 (b) :

The meeting also resolved to advice the academic departments in getting engaged with library centric learning methods and to popularize this practice among the students. It also advised the faculties not only to guide the students in this regard but also to lead by example.

Taking up the next agenda, the chairperson asked the members to discuss about improving the campus experience for all concerned, particularly through the activation of different cells engaged in these activities. The Co-Ordinator particularly pointed at the activation of Anti-Sexual Harassment Cell and discussed with the members in this regard. After much discussion the following resolution was taken.

Resolution No. 2 :

The meeting resolved to request the college authority to activate the Anti-sexual Harassment Cell with a new vigour. It also advised the college authority to install both a complain box and a suggestion box for the purpose through the monitoring of the cell.

Coming to the third agenda of the day the chairperson advised the members present to discuss about the celebration 93rd Birth Anniversary of Bharat Ratna Dr. Bhupen Hazarika as Samanway Divas. He also informed the meeting that an arrangement in this regard is discussed with Bhupen Hazarika Sanskritik Nyas to hold it in collaboration. The members discussed the proposal threadbare and took the following resolutions.


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Resolution No. 3 :

The meeting unanimously resolved to approve and appreciate the collaboration between Bijni College Golden Celebration Committee and Bhupen Hazarika Sanskritik Nyas to organize the celebration of 93rd Birth Anniversary of Bharat Ratna Dr. Bhupen Hazarika as Samanway Divas.

Resolution No. 3 (a) :

The meeting resolved to advise all the academic departments to prepare departmental troupes for participating in the cultural rally to be organized on the occasion of 93rd Birth Anniversary of Bharat Ratna Dr. Bhupen Hazarika in a befitting manner.

Coming to the final agenda the chairperson asked to discuss anything of importance to the college. But as there was no such significant issue was there, so the meeting came to a closure after the speech of the chairperson and vote of thanks from the Co-Ordinator.



Signature of the Chairperson

**Principal
Bijni College, Bijni**

IQAC Meeting

Venue - IQAC Office,

Time – 1.00 PM

Date – 27-01-2020

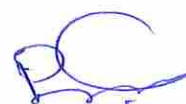
Agenda:

1. Discussion on the responsibilities of new IQAC Co-Ordinator Dr. Arup Sarkar.
2. Organization of Workshop on the modalities of NAAC Accreditation.
3. Miscellaneous.

Members present:

1. Dr. Birhash Giri Basumatary
2. Dr. Arup Sarkar.
3. Ranjit Kumar Barman
4. Dr. Gwgm Brahma Kachary
5. Sanjita Ray
6. Malay Kumar Chanda.
7. Devajyoti Sarma.
8. Jayshri Narzary
9. Dr. Babul Basumatary

At the outset, the Chairperson Dr. B.G. Basumatary greeted all the members and sought their complete co-operation in conducting the meeting. He introduced the New Co-Ordinator of IQAC to the meeting and asked all the members to cooperate him. After the introduction of the Co-Ordinator, he advised Dr. Sarkar to present his ideas and plans for the future workshop of IQAC for the 3rd cycle of NAAC inspection. Dr. Sarkar presented the immediate condition of works and its status with IQAC under two criteria's such as the status of AQARs and the new Accreditation framework. He elaborated that the AQARs of previous years are all pending with IQAC and to be submitted as early as possible. On the second criteria he discussed about the changes that came into the accreditation frame work of NAAC. The members discussed elaborately among themselves on the matter and took the following resolutions.



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Resolution No. 1 :

The meeting unanimously resolved to prepare the pending AQARs as early as possible for despatching them to the NAAC. The Co-Ordinator is entrusted to do all the needful in this regard.

Resolution No. 1 (a) :

The meeting also unanimously resolved to arrange an awareness on the new accreditation framework among the different stake holders of the college and particularly among the teaching and non-teaching staff at the earliest. For this, the Co-Ordinator is entrusted to make suitable arrangements.

Dr. Arup Sarkar the Co-Ordinator provided the presentation of new accreditation framework of NAAC with PPT with its Seven Criteria. The members present appreciated it and advised him to present it before all the employees at suitable time.

Coming to the second agenda, the chairperson advised the Co-Ordinator, Dr. Arup Sarkar to elaborate about it. According, Dr. Sarkar addressed the meeting to focus on the importance aspects of organizing a Workshop on the modalities of NAAC Accreditation. He elaborated about the revised procedure of NAAC accreditation that has been introduced since 2017. He stressed that all the functionaries of the college should be aware of the changes and also should be sensitized about its implementations. He further emphasized on achieving the objectives for the benefit of both the institution and its stakeholders. The members interacted very positively inquired about different aspects of the new procedure. The interaction between the members and fruitful. At the end the following resolution was taken

Resolution No. 2 :

The meeting unanimously resolved to hold one workshop on the preparation for ensuing NAAC Accreditation for the teaching and non-teaching staff on 03-02-2020 at the conference hall. The Co-Ordinator was given the responsibility to organize the above.

Taking up the miscellaneous the chairperson asked the members to discuss any matter of importance regarding the preparation for NAAC Accreditation. After the discussion the members wanted to bring it out in the workshop.

The meeting was concluded the speech of the Chairperson and vote of thanks of the Co-Ordinator.

Signature of the Chairperson

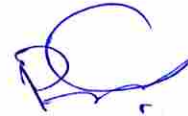
**Principal
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Report of Action on the Resolutions of IQAC meeting held on 6th August, 2019

IQAC, Bijni College, Bijni

The meeting took the stock of actions taken on the resolutions of IQAC meeting held on 06-08-2019 from the Co-Ordinator as follows –

1. The academic departments have already organized departmental workshops on writing research articles and assignments based on research methodology. Departments are yet to publish any departmental journals but few of them are preparing for it. All the departments have engaged the students with library centric learning methods.
2. The Anti-Sexual Harassment Cell conducted an Awareness meeting among the students on 28th August 2018 and the complaint box in this context was installed on 20th November 2019.
3. The Bijni College Golden Jubilee Celebration was organized in coordination with Bhupen Hazarika Sanskritik Nyas on 07-09-2019 in a grand fanfare. Cultural troupes from every department participated in the cultural rally and various other programme.



Signature of the Chairperson

**Principal
Bijni College, Bijni**

IQAC Meeting

Venue : IQAC Office,

Time – 1.30 PM

Date – 14th February, 2020

Agenda:

1. Publication of departmental books taken to course.
2. Introduction of mentoring system.
3. Making the students extensive use of library.
4. Campus bulletin.
5. ICT class through YouTube.
6. Miscellaneous

Members present:

1. Dr. Birhash Giri Basumatary
2. Dr. Arup Sarkar.
3. Ranjit Kumar Barman
4. Dr. Gwgwm Brahma Kachary.
5. Sanjita Ray
6. Malay Kumar Chanda.
7. Devajyoti Sarma.
8. Jayshri Narzary
9. Dr. Babul Basumatary

The Chairperson ask the co-ordination to elaborate about the first agenda. Accordingly, the Co-Ordinator explain that the publication of academic materials is inevitable in present context. Syllabus related books, research articles, and field work studies etc. have to be undertaken by the faculties both for the upgradation of their own carrier and the institutional interacts. The present members of IQAC interacted and the following resolution.

Resolution 1:

The meeting unanimously resolves to advise the academic departments to undertaken publication initiatives primarily in syllabus related topics.



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Coming to the second agenda the Co-Ordinator explain about the need to expedite the mentoring system in the college for more focused all-round development in students. The members discussed about various aspects of mentoring and took the following resolution.

Resolution 2 :

The meeting resolved to introduced students mentoring system in the college form the next academic session 2020-21.

Resolution 2 (a) :

The meeting resoled to constitute a mentoring committee comprising the following members as-

- | | | |
|------------------------|---|----------|
| 1. Ranjit Kumar Barman | - | Convenor |
| 2. Aparna Misra | - | Member |
| 3. Dr. Kusum Brahma | - | Member |

Taking up the third agenda the chairperson asked the co-ordination to explain the purpose. The Co-Ordinator explains that the HOD's must ensure initiative to accelerate library user learning expensive among the students. The HOD's discussed various aspect of library user initiatives and took the following resolution.

Resolution 3 :

The meeting resolves to direct the librarian of the college to register the students in online accesses like NLIST and NDL.

Resolution 3 (a) :

The meeting also resolves to direct the departments to arranged workshops for the preparation of assignment projected seminar following the research methodology with proper reference to library materials.

Coming to the 4th agenda the Co-Ordinator explains the need to published a campus bulletin of the college. After deliberation on the part of the member the following resolution was taken.

Resolution 4 :

The meeting resolves to revive the practice publishing campus bulletin in a periodical manner to enrich the campus experience since the session 2019-20.


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Resolution 4 (a) :

The meeting resolves to form a committee for the campus bulletin publication with follower's person-

- | | | |
|----------------------|---|----------|
| 1. Nandita Das | - | Convenor |
| 2. Dr. Urmila Poddar | - | Member |

Coming to the 5th agenda, the coordinator explains the need to initiative and popularize online teaching-learning through various available platform. After deliberation the members took the following resolution-

Resolution 5 :

The meeting resolves to urge all the faculty to undertake initiatives for online teaching learning through version available platforms like google classroom and YouTube in a student friendly manner.

The meeting interacted about session miscellaneous issues of academic departments and suggested for holding a full pledged meeting in near future for the purpose. The meeting concludes with presidential address followed by vote of thanks from the Co-Ordinator.



Signature of the Chairperson

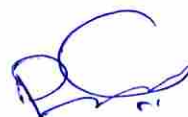
Principal
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Report of Action on the Resolutions of IQAC meeting held on 27th January, 2020

IQAC, Bijni College, Bijni

The meeting took the stock of actions taken on the resolutions of IQAC meeting held on 27-01-2020 from the Co-Ordinator as follows –

1. The IQAC Co-Ordinator Dr. Arup Sarkar has taken necessary steps for preparing the pending AQARs since 2017-18 along with all the stake holders. In this regard he has also conducted one awareness meeting for all the teaching and non-teaching staff as well as a workshop in this regard on 03-02-2020.



Signature of the Chairperson

Principal
Bijni College, Bijni

IQAC Meeting

Venue :IQAC Office,

Time – 2.30 PM

Date – 05-03-2021

Agenda:

1. Feedback on the resolutions of last meeting:
 - a) Departmental publications.
 - b) Mentoring system.
 - c) Use of library
 - d) Campus bulletin
 - e) ICT class (YouTube)
 - f) Visiting the parents of students.
2. Formation up departmental Alumni Association
3. Organizing speech on current issue, namely, Corona Virus.
4. Discussion on the introduction of ensuing new education policy and skill papers in BA 3rd Semester.
5. Miscellaneous

Members present:

1. Dr. Birhash Giri Basumatary
2. Dr. Arup Sarkar.
3. Ranjit Kumar Barman
4. Dr. Gwgwm Brahma Kachary.
5. Sanjita Ray
6. Malay Kumar Chanda.
7. Devajyoti Sarma.
8. Jayshri Narzary
9. Dr. Babul Basumatary

The chairperson advised the co-ordination, Dr. A. Sarkar elaborate about the development and feedback on the resolutions taken the earlier meeting. Accordingly, Dr. A. Sarkar (invite the HOD's and convenors of the concerned cell to provide that feedback the HOD's) informed the


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meeting that the departments had already conducted departmental meeting and decided to publish syllabus related books and research articles by the faculties. He also informed about adopting online classes through YouTube and google classroom for the students. The departments also understood provisions for student assignments and project works for extensive library use.

Regarding mentorship, the convenor of the cell, Ranjit Kumar Barman introduced that he had already convened a meeting in this regard and also finalised the format of data collection from the students which is given in printing.

Regarding campus bulletin, the convenor, Prof. N. Das informed that they had already initiated the process for the publication of campus bulletin.

Dr. A. Sarkar also informed regarding the visit to the guardians of students that the department have made some elaborate plans and some have already started visiting the parents.

Taking up the second agenda the chairperson directed the Co-Ordinator to discuss about the formation of departments Alumni Associations. Accordingly, Dr. A. Sarkar explained that the need of the hour is to form Departmental Alumni Association for efficient channelization of Alumni potency. After discussion the following resolution was taken.

Resolution No. 1

The meeting resolved that call of the academic department wise convene and form an Alumni Association under its aegis for the purpose a Co-Ordinator committee was formed with the following persons-

- | | | |
|----------------------------|---|----------------|
| 1. Bibekananda Ray | - | Convenor |
| 2. Dr. Gwgm Brahma Kachary | - | Joint Convenor |

Resolution No. 1 (a) :

The meeting also resolved to extend financial assistance of Rs. 2000.00 to each of the departments for convening and following the alumni associations.

Following the 2nd agenda, the chairperson urged the members to create an awareness about the current issues of the society among the students. The members discussed amongst themselves and for the following resolution.


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Resolution No. 2

The meeting resolved to arrange talks on the current issues before the society by both the faculty and invited guests for creating awareness among the students.

Taking up the 3rd agenda, the chairperson invited the co-ordinator to elaborate about the new education policy and also to discuss about the selection of SEC in B.A. 3rd Semester (under CBCS course). He explained briefly about the new education policy and urged the faculties to adopt the new education policy. He also urged the departments to select the SEC for B.A. 3rd Semester. After prolonged discussion and interaction, the following resolutions were taken.

Resolution No. 3

The meeting resolved to welcome the new education policy as forwarded by the government and the university.

Resolution No. 3 (a)

The meeting also resolved to direct the academic departments to hold departmental meeting to finalize SEC for B.A. 3rd Semester.

The chairperson asked the members present to discuss any other matter of importance the college. Taking up the issue some of the members requested the principal to improve the sanitation of the college campus and regulate the entry of persons in the view of the present pandemic condition.

The meeting concluded with the chairperson concluding speech and expressing happiness over the fruitfulness of the meeting. The vote of thanks was presented by the Co-Ordinator.

Signature of the Chairperson

Principal
Bijni College, Bijni

Report of Action on the Resolutions of IQAC meeting held on 14th February, 2020

IQAC, Bijni College, Bijni

The meeting took the stock of actions taken on the resolutions of IQAC meeting held on 14-02-2020 from the Co-Ordinator as follows –

1. The Publication Cell published “*RAYTHAI JOTHAI*” an anthology of selected prose in Bodo subject according to syllabus of TDC Honours and Regular Course in Bodo subject under Bodoland University, in November, 2021 having ISBN: 978-81-951163-4-8. Dr. Gwgm Brahma Kachary (Assistant Professor, Dept. of Bodo, Bijni College) edited the book having 142 Pages.
2. The Mentoring Cell hold meeting and acquainted the departments to conduct mentoring process for their students and provided necessary forms and documents.
3. The library of the college registered the students in NLIST for better library experience and more research-oriented studies.
4. Most of the faculties are now adept in online teaching by using different platforms like Google Classroom, Microsoft team, YouTube etc.



Signature of the Chairperson

Principal
Bijni College, Bijni