

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	BIJNI COLLEGE
1.2 Address Line 1	U. C. Das Road
Address Line 2	Bijni Gerukabari Road
City/Town	BIJNI
State	ASSAM
Pin Code	783390
Institution e-mail address	office@bijnicollege.ac.in
Contact Nos.	9435120325
Name of the Head of the Institution:	Dr. Birhash Giri Basumatary.
Tel. No. with STD Code:	03668-284625
Mobile:	9435023057
Name of the IQAC Co-ordinator:	Ranjit Kumar Barman.
Mobile:	9435120325

IQAC e-mail address:

iqac@bijnicollege.ac.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

EC/33/A&A/454 dated 16-09-2004

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.bijnicollege.ac.in

Web-link of the AQAR:

<http://www.bijnicollege.ac.in/AQAR2012-13.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	66.25	2004	2004-2009
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

16-10-2004

1.8 AQAR for the year (for example 2010-11)

2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2005-2006 (DD/MM/YYYY)
- ii. AQAR 2006-2007 (DD/MM/YYYY)
- iii. AQAR 2007-2008 (DD/MM/YYYY)
- iv. AQAR 2008-2009 (DD/MM/YYYY)
- v. AQAR 2009-2010 (DD/MM/YYYY)
- vi. AQAR 2010-2011 (DD/MM/YYYY)
- vii. AQAR 2011-2012 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Gauhati University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Nil

University with Potential for Excellence

Nil

UGC-CPE

Nil

DST Star Scheme

Nil

UGC-CE

Nil

UGC-Special Assistance Programme

Nil

DST-FIST

Nil

UGC-Innovative PG programmes

Nil

Any other (*Specify*)

Nil

UGC-COP Programmes

Nil

2. IQAC Composition and Activities

2.1 No. of Teachers

8

2.2 No. of Administrative/Technical staff

4

2.3 No. of students

2

2.4 No. of Management representatives

2

2.5 No. of Alumni

0

2.6 No. of any other stakeholder and
community representatives

4

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

0

2.9 Total No. of members

20

2.10 No. of IQAC meetings held

3

2.11 No. of meetings with various stakeholders:

No.

4

Faculty

3

Non-Teaching Staff Students

1

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

1

International

Nil

National

1

State

Nil

Institution Level

Nil

(ii) Themes

Research methodology

2.14 Significant Activities and contributions made by IQAC

- a. Introduce quality in academic and administrative processes.
- b. Documentation of all academic, co-curricular and extra-curricular activities of the college.
- c. Organize various activities through the different cells under it.
- d. Preparation of Annual Quality Assurance Report to be submitted to NAAC.
- e. Feedback of students are collected and analysed.

2.15 Plan of Action by IQAC/Outcome chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To arrange tutorial and wherever necessary remedial classes for the slow learners. 2. To introduce technology in administration. 3. To add to the existing stock of books and journals in the library. 4. To encourage students to take part and excel in various sports and music competition. 5. To hold quality related seminar and workshop.	1. Tutorial and some remedial classes were held by almost all the departments. 2. A biometric facial device was installed to record the teachers' and staffs' attendance and duration of stay in the college in digital form. 3. A total of 309 new reference books and 139 journals have been newly added and subscribed to cater to the need of the teachers and students. 4. Four (4) students of the college participated in the music competition held during the Gauhati University Youth festival. 5. A National level seminar on Research Methodology was held.

* Attach the Academic Calendar of the year as Annexure. (Details provided as Annexure – I)

2.15 Whether the AQAR was placed in statutory body Yes

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	00	00	00	00
PG	00	00	00	00
UG	02 (B.A. & B. Sc.)	00	00	1 (Functional English)
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	HS + 2	00	00	00
Total	03	00	00	01

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	
Annual	

1.3 Feedback from stakeholders*Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Annual Operating schools (for PEI) Nil

***Please provide an analysis of the feedback in the Annexure** (Details provided as Annexure – II)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
41	15	10	-	16

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	03	0	0	0	0	0	0	0	03

2.4 No. of Guest and Visiting faculty and Temporary faculty

08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops		15	01
Presented papers	01	09	
Resource Persons		02	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- | |
|--|
| 1. PowerPoint presentation was introduced in the departmental seminar. |
|--|

2.7 Total No. of actual teaching days during this academic year

195 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

--	--	--

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

78.81%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	282		2.83%	40.07%	16.66%	59.57%
B.Sc.	16			9		56.25%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. IQAC encourages the teachers to make the classes more interactive.
2. IQAC sits with the departments to stress on the need to record the students' performance and analyse the same to monitor their progression and whenever necessary arrange remedial and tutorial classes.
3. IQAC interacts with the teachers to stress on the need to approach each class with a well prepared lesson plan on the topics they deal in.
4. IQAC organizes college level seminar and workshop for students particularly the major students to impart ideas and skill to prepare seminar paper and make presentation in PowerPoint mode.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	18
HRD programmes	0
Orientation programmes	01
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	08
Others	05

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12			11
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. In all its meetings with the faculty members, IQAC always tries to impress upon the teachers the importance of research in the field of higher education.
2. It regularly provides the teachers relevant informations regarding the different funding agencies and the type of research they support.
3. The publication cell under the IQAC publishes book and journal with ISBN and ISSN number to provide the teachers an opportunity to bring out their research findings in their respective area of interest into the public domain.
4. IQAC encourages teachers to attend and present papers in seminars, participate in conferences and workshops.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	02		1
Outlay in Rs. Lakhs	Nil	Nil	1,40,000.00 1,20,000.00	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	02	Nil

3.5 Details on Impact factor of publications:

Range Average h-index os. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	2012-13	UGC	Rs. 1,20,000.00	Rs. 85,000.00
	2011-13	UGC (NERO)	Rs. 70,000.00	Rs. 63,000.00
Interdisciplinary Projects	Nil	Nil		
Industry sponsored	Nil	Nil		
Projects sponsored by the University/ College	Nil	Nil		
Students research projects (other than compulsory by the University)	Nil	Nil		
Any other(Specify)	Nil	Nil		
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	1	Nil	Nil	
Sponsoring agencies		IQAC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

A medical and health awareness programme was held at Bijni college premises and also at Ranijhora Forest village by the Extension activities cell of IQAC of Bijni College in collaboration with the Forest Department of Chirang District. A team of doctors consisting of general physician, child specialist, orthopaedic, gynaecologist and eye specialist took part in the programme which was attended by a large number of people from the nearby villages.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	100 Bighas			100 Bighas
Class rooms	19	1	UGC	20
Laboratories	4			4
Seminar Halls	1		B T A D	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		2.00 Lakh	College Fund	2.00 Lakh
Others				

4.2 Computerization of administration and library

While major administrative works are done with computers, office records are maintained both in hard copy as well as in digital format. But the office is yet to be fully computerised.

In regard to library the automation process is going on.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	486	234068.00	309	316157.00	795	550225.00
Reference Books	807		484		1291	
e-Books						
Journals	148	4805.00	139	4805.00	287	9610.00
e-Journals						
Digital Database						
CD & Video						
Others (periodical)	132	9155.00	127	3535.00	259	12690.00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	08					4		4
Added	4						4	4
Total	12					4	4	8

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

In-house training programmes are arranged for the teachers to enable them to conduct classroom transaction in a technology-mediated setup. The teachers are also properly guided by the library staffs to access e-resources available in the Inlibnet.

4.6 Amount spent on maintenance in lakhs: 2012-2013

i) ICT

6.00 Lakhs

ii) Campus Infrastructure and facilities

2.00 Lakhs

iii) Equipments

iv) Others

Total :

8.00 Lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Through timely intervention the IQAC ensures that the annual prospectus of the college contains all the information regarding the sports facilities existing in the college and the incentive the college provides for sportspersons of different levels, the facilities for hostel accommodation, the Book Bank facilities, the NSS, the existence of a Grievances redressal cell to address their complaints on academic and non-academic matters, the career counselling and guidance cell to help them build their job and career prospect, and the sexual harassment committee for the women students etc.

5.2 Efforts made by the institution for tracking the students' progression.

- a. The alumni association of the college is in regular touch with the passed out students.
- b. The departments also maintain a register book of former students.
- c. The departments maintain records of students' performance in internal tests, participation in seminar, group discussion to keep track of their progression and offer suggestions whenever necessary to improve themselves.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1230			

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No.	%

Women

No.	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
124	135	721	323	Nil	1303	141	120	635	334	Nil	1230

Demand ratio 1:1.5

Dropout 8 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries Nil

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

1. The Women awareness cell convened a meeting of the all the women students to inform them on the pros and cons of the Sexual harassment committee, the mechanism to address the cases of harassment of such nature.
2. The women awareness cell conducted a survey for gender audit and analysis of the ratio of gender in the composition of the teachers, staffs and students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	
Financial support from government	246	15,74,240.00
Financial support from other sources	Nil	
Number of students who received International/ National recognitions	Nil	

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of the institution-

To make the institution an excellent centre of higher education.

Mission of the institution-

- a. To offer quality education to the students.
- b. To give wider choices of courses/programmes to the students.
- c. To conduct teaching learning process in a technologically mediated environment.
- e. To stay committed to its social responsibility towards the surrounding communities.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- a. The college being affiliated to Gauhati University enjoys very little freedom to effect any change to the prescribed curriculum.
- b. Even though the college being an affiliated one cannot but carry internal assessment of the students only through the written sessional examination, the college has made participation in departmental seminar, group discussion, and quizzes compulsory for all the students of major classes.

6.3.2 Teaching and Learning

- a. Preparation of lesson plan and distributing the same to the concerned students before the teacher actually starts his lecture on a particular topic or chapter is made a quality benchmark for all teachers.
- b. Assignments are given to the students with the instruction to write the same by using e-resources.
- c. Students are grouped into advance group and backward group to arrange for tutorial classes with their different needs.
- d. Paper presentation in seminar is made compulsory for the students of major classes.
- e. Students' feedback on teachers' performance is collected to provide an opportunity to the teachers to further improve the quality of their teaching.
- f. Teachers begin new topic or chapter in the syllabus by distributing a set of questions amongst the students to give an idea about the points of priority and areas requiring them to focus on.
- g. More time in the classes is devoted for interaction so as not to leave the students with any doubt in their mind.

6.3.3 Examination and Evaluation

While external examination are conducted as per the guidelines of the affiliating university the performances of the internal examinations are calculated on the basis of the concerned student's performances in the sessional examination, participation in the departmental level seminar and workshop etc.

6.3.4 Research and Development

- a. The college authority readily facilitates the grant of study leave to any teacher wanting to pursue any research programme.
- b. More and more teachers are now implementing Minor Research Project.
- c. 3 no of teachers have got Ph D. and more are registering for Ph D.
- d. Teachers pursuing research work are encouraged by giving reduced work.
- e. Preparation of paper and its presentation in the departmental seminar is compulsory for all major students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- a. The college library has acquired the library software SOUL8.1 and now the automation process is going on.
- b. More journals and reference books have been added to the existing stock.
- c. Two browsing centres have been opened for students.
- d. The library is linked with inflibnet which enables the teachers and students to access all the e-resources available in the portal

6.3.6 Human Resource Management

- a. In addition to their class work the teachers assist the administration on the occasion of new admission and filling in the form by the students for the final examination.
- b. The teachers play vital part in organizing annual college week as well as various co-curricular and extra-curricular activities within and outside the campus.
- c. The teachers are conveners and members of various committees made for different administrative works formed by the governing body of the college time to time.
- d. In-house training programmes are organized for both the teaching and non-teaching staffs to increase the competency in their respective work.
- e. The students' union of the college is involved in disseminating certain information pertaining to students' welfare.

6.3.7 Faculty and Staff recruitment

- a. In the matter of recruitment of teachers the Governing Body of the college follows the policy and norms set by the state government based on the current UGC regulation.
- b. Advertisement seeking applications from prospective candidates for all new and vacant post are duly published in the local newspaper.

6.3.8 Industry Interaction / Collaboration

--

6.3.9 Admission of Students

- a. The college follows the admission policy framed by the state government.
- b. The college follows the reservation policy of the state government in regarding to the admission of ST, SC and OBC students.

6.4 Welfare scheme for

Teaching	Bijni College Cooperative Society
Non teaching	Bijni College Cooperative Society
Students	

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	Yes	Govt. Audit	No.	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

The former students associate themselves in organizing various events like the Annual College week, departmental seminar, inter college football tournament, extension programme organized inside and outside the campus of the college.

6.12 Activities and support from the Parent – Teacher Association

- a. Parent-Teacher Association gets involved in organizing all major activities of the College.
 - b. The association in its meetings deliberates on many important issues relating to improvement in the academic environment of the college particularly issues like regularity of students' attendance in class, maintenance of proper discipline in the college campus etc.

6.13 Development programmes for support staff

The support staffs are given guidance on the promotional avenues open to them.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- a. Proper drainage system has been built in the campus to stop water from stagnating.
- b. Science laboratories are equipped with proper drainage system to allow pollutant and obnoxious chemicals to be disposed of in safer location thus stopping them from causing damage to the environment.
- c. The college community regularly plant trees on various occasions.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Introduction of biometric facial device to record teachers' and staffs' daily attendance and duration of stay in the campus.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. As per the directives issued, tutorial and some remedial classes were held by almost all the departments.
2. A biometric facial device was installed to record the teachers' and staffs' attendance and duration of stay in the college in digital form.
3. A total of 309 new reference books and 139 journals have been newly added and subscribed to cater to the need of the teachers and students.
4. Four (4) students of the college participated in the music competition held during the Gauhati University Youth festival.
5. A National level seminar on Research Methodology was organized by the IQAC in the campus.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i. Arranging Induction Programme. (Details provided in annexure – iii)

****Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness / protection

- a. The college holds talks by experts, screens documentary films to highlight environmental issues affecting the earth and its population.
- b. The college observe WORLD Environment Day, Earth Day with a view to raise popular awareness about environmental issues.

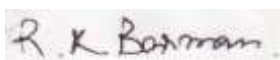
7.5 Whether environmental audit was conducted? Yes

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

1. To arrange for more in-house faculty development programme.
 2. To make library services fully automated.
 3. To hold induction programme for the newly admitted students in a more organized manner.
 4. To make PowerPoint presentation compulsory for the participants in the departmental seminars and arrange necessary training session to facilitate its implementation.
 5. To arrange to provide one computer each to all the departments.
 6. To provide internet connectivity to the departments through wi-fi.
 7. To document and give proper shape to the Sexual harassment committee.
 8. To extend infrastructural facilities for the students.

Name : Ranjit Kumar Barman



Signature of the Coordinator, IQAC

Name :Dr.Birhash giri Basumatary



Signature of the Chairperson, IQAC

_____*_*_*_____
